MCPB Date: 07/23/2007

Agenda Item # 2

DATE:

July 22, 2007

TO:

Montgomery County Park Commission

VIA:

Mary Bradford, Director of Parks Washington

FROM:

Michael F. Riley, Acting Deputy Director of Parks

SUBJECT:

Brainstorming Session on FY 2008 Parks Operating Budget and Work

Program

STAFF RECOMMENDATION:

Briefing and dialogue on the FY 2008 Parks operating budget and work program, and initial discussion of FY 2009 issues and priorities. No action is requested.

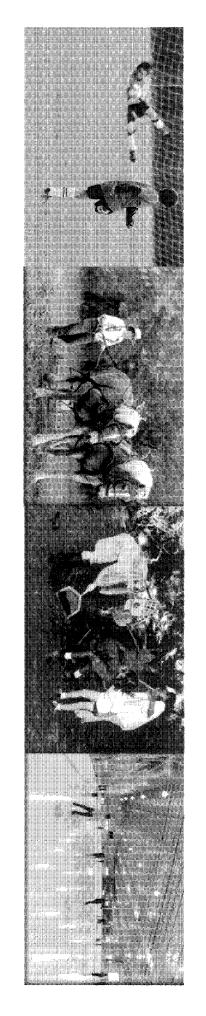
OVERVIEW:

Staff will give a presentation on the approved FY 2008 Parks operating budget and work program including:

- ✓ The budget process and calendar
- ✓ The fund structure with approved dollars and work years
- ✓ The work programs defined by program, sub-program, and program elements
- ✓ New initiatives requested indicating Council action (approved, partially approved, disapproved)
- ✓ FY 2009 budget issues and priorities

This presentation is intended to familiarize the Board with the adopted Parks budget and facilitate dialogue on issues and priorities that will shape the next budget. The FY 2008 budget, for the first time, was prepared as a program budget. A matrix displaying the requested FY 2008 program budget is attached. Descriptions of each program element appear in the both the proposed FY 2008 operating budget, and the Parks overview binder that the Director provided all Board members last week. Commissioners are requested to bring both documents to the session for reference.

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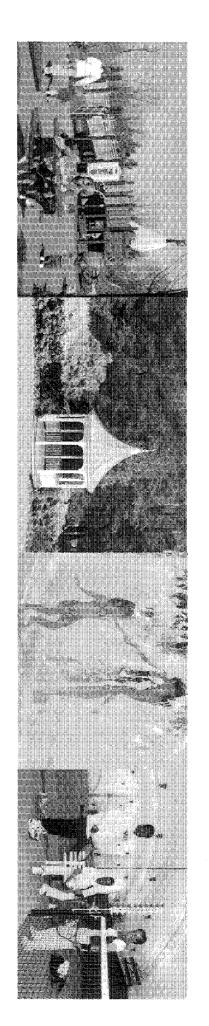


Montgomery County Department of Parks



Budget Overview July 2007





BUDGET PROCESS

Jul-Aug: Staff develop directions for budget

Sept-Nov: Staff develops budget

Oct-Nov: Work session with the Planning Board

Mid-Dec: Spending Affordability Guideline (SAG) established

Dec: Commission approves proposed budget

Mid-Jan: Executive Director submits budget to County Executive

Jan-Mar: County Executive makes budget recommendations to

Council

Apr: Council holds public hearings

Apr: Council reviews budget

May: jointly for bi-county budget discussion Prince George's and Montgomery County Councils meet

May: Council adopts the budget



Green: Parks Staff

KEY

Blue: Planning Board

Black: Council

FUND STRUCTURE

- Park Fund (tax-supported)
- Enterprise Fund (primarily revenue-supported)
- Property Management Fund (revenue-supported)
- Special Revenue Fund (revenue-supported)
- Advance Land Acquisition Fund (tax-supported)



FY08 BUDGET PARK FUND

	FY08	FY07	Difference
	(Approved)		
Total Budget	\$78,440,000	\$71,222,500	+10%
Total Positions	728	691	+37
Total Workyears	679.34	654.20	+25.14



FY08 BUDGET PARK FUND

Funding Source

Tax revenue: 96%

Non-tax revenue: 4% (Fees and Charges, Interest Income, Grants, Transfers, Fund balance)

Tax Rate

Real Property Tax rate: 5.8 cents (5.7 cents in FY07)

Personal Property Tax rate: 14.5 cents (14 cents in FY07)

Expenditure reserve set at 3% of budget (requested at 4%)

Council increased salary lapse from 4.5% to 7.5% (\$2,337,900 to \$3,894,900)

Parks Department Reorganization approved



FY08 BUDGET OTHER FUNDS

Enterprise Fund

- FY08 total: \$9,777,000 (expenditure budget; approved as proposed)
- Park Fund support at \$619,000

Property Management Fund

- FY08 total: \$1,082,600 (approved as proposed)

Special Revenue Fund

– FY08 total: \$379,400 (park portion only)

Advance Land Acquisition Fund

- FY08 total: \$1,525,400 (debt service fund)



FY08 BUDGET PROGRAM BUDGET

- Introduced in FY08
- Program Budget Matrix developed to guide work program
- Programs, Sub-Programs, and Program Elements identified
- Workyears allocated
- Costs estimated based on allocated workyears
- Traditional budget by division also presented



FY08 BUDGET PARKS WORK PROGRAM

- Administration and Overhead
- Stewardship of Natural and Cultural Park Resources
- Parks Services



ADMINISTRATION AND OVERHEAD PARKS WORK PROGRAM

Program Definition:

mission, goals and objectives of the department are met. The administration of parks provides for the organization and leadership that ensure that the

Program Elements:

- Management/administration
- Partnerships
- Property management
- Third-party support
- Planning for services



STEWARDSHIP OF NATURAL AND PARKS WORK PROGRAM CULTURAL RESOURCES

Program Definition:

species to unique forests as well as a built environment of historic facilities. assets which include a wide variety of natural features from streams to rare and endangered The stewardship of natural and cultural resources provides for the protection of our treasured

Sub-Programs:

- Land and resource management
- Education and interpretation



PARKS WORK PROGRAM PARKS SERVICES

Program Definition:

of Montgomery County. Parks services provide for the delivery of active and self directed park programs to the residents

Sub-Programs:

- Organized sports
- Regional attractions
- Gathering places
- Trails and parkways
- Meeting places



FY08 BUDGET NEW INITIATIVES

Proposed Initiative	Approved	Partially	Not
		Approved	pproved Approved
Tree initiatives and habitat	X		
restoration			
Archaeological and historical site	X		
management			
Public safety		×	
Facility maintenance		X	
Infrastructure maintenance		X	
Naturalist outreach			X
Training/staff development			X



FY09 BUDGET ISSUES

- Improve and streamline Program Budget
- Programs to emphasize: What is the proper mix?
- How much emphasis on traditional budget?
- Enterprise Fund structure
- Effects of GASB45 (pre-funding of retiree benefit cost). Impact doubles
- Improve performance measures in FY09 (Council recommendation)
- Vacancy reduction and request for reduced salary lapse in FY09
- Continuation of the FY08 approved new initiatives in FY09 with full year funding
- Additional new initiatives in FY09?
- Others?

