

Appendix C - Agency Approval Documents



MONTGOMERY COUNTY PLANNING DEPARTMENT
THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

May 8, 2009

Michael Ma
9500 Brunette Ave.
Silver Spring MD, 20901

Re: NRI/FSD Number: 420091450
Name of Plan: Battery Lane Urban Park
Date Plan Received: May 6, 2009

Dear Mr. Ma:

This letter is to inform you that the Natural Resource Inventory/Forest Stand Delineation (NRI/FSD) 420091450, for Battery Lane Urban Park is approved. A forest conservation plan can now be submitted to the Development Review Division in conjunction with any application to which it is a necessary component, or directly to Environmental Planning staff if not associated with an application before the Planning Board.

Since the property is subject to the Montgomery County Forest Conservation law there shall be no clearing of forest, understory, or tree removal on the subject site prior to the approval of a final forest conservation plan. If there are any subsequent modifications to the approved plan, not including changes initiated by a government agency, a separate amendment must be submitted to M-NCPPC for review and approval prior to the submission of a forest conservation plan.

If you have any questions regarding these actions, please feel free to contact me at (301) 495-4521.

Sincerely,

A handwritten signature in blue ink, appearing to read "Marco Fuster".

Marco Fuster, Senior Planner
Environmental Planning Division
M-NCPPC

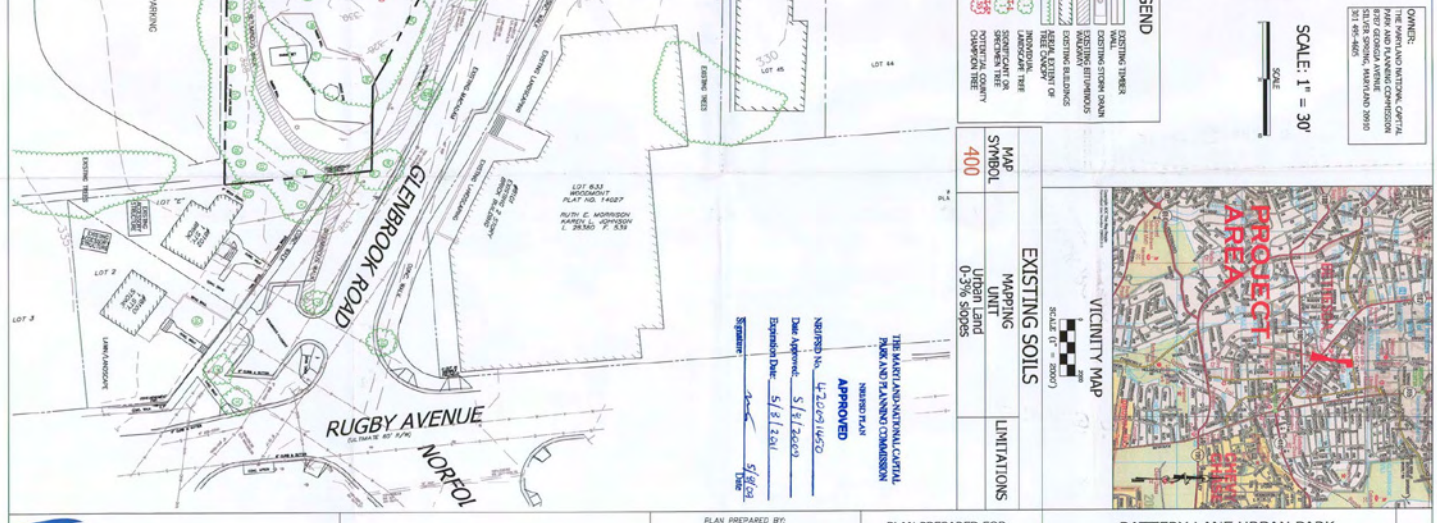
Cc: NRI/FSD # 420091450
Sean McDonough

NO.	COMMON NAME	SCIENTIFIC NAME	DBH"	HEIGHT'	NOTES
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LANDSCAPE, SIGNIFICANT, AND SPECIMEN TREE LIST (CONT'D)

GENERAL NOTES:
 1. THIS REPORT IS A PRELIMINARY REPORT. THE INFORMATION CONTAINED HEREIN IS FOR INFORMATIONAL PURPOSES ONLY AND IS NOT TO BE USED FOR ANY OTHER PURPOSE.
 2. THE INFORMATION CONTAINED HEREIN IS BASED ON THE DATA PROVIDED BY THE CLIENT AND IS NOT TO BE USED FOR ANY OTHER PURPOSE.
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Ecotone Inc.
 ENVIRONMENTAL CONSULTING, PERMITTING, & DESIGN, FOREST & WETLAND CREATION, & STREAM RESTORATION
 P.O. BOX 54 | 1204 BROADWAY HILL | ROCKY HILL, MD 20850 | TEL: 410-628-7500 | FAX: 410-628-7503 | WWW.ECOTONEINC.COM

VIFA
 VEGETATION INVENTORY AND ANALYSIS
 800 GREENSBORO DRIVE | SUITE 200 | WASHINGTON, DC 20001 | TEL: 202-462-1377

APPROVED
 NORTON H. LUTZ, P.E.
 Date Approved: 5/12/2009
 Expires: 5/12/2011
 Signature: [Signature]

PLAN PREPARED FOR:
 The Maryland National Capital Park and Planning Commission
 FEBRUARY 2009
 ECOTONE PROJECT: 0906

PLAN PREPARED BY:
 "NO DNR APPROVED QUALIFIED PROFESSIONAL"
 PLAN REVISIONS:
 DATE REVISION SIGNATURE
 4/9/09 PER WRAPUP COMMENTS SW
 5/5/09 PER WRAPUP COMMENTS SW

SHEET 1 OF 1
 BATTERY LANE URBAN PARK
 BETHESDA, MARYLAND
 7TH ELECTION DISTRICT
 NATURALRESOURCE INVENTORY
 AND
 FOREST STAND DELINEATION



MONTGOMERY COUNTY PLANNING DEPARTMENT
THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

July 13, 2009

Ellen Masciocchi
M-NCPPC Department of Parks
9500 Brunett Ave.
Silver Spring, MD 20901

Re: Preliminary Forest Conservation Plan: SC2009028
Property Name: Battery Lane Urban Park
Tract Size/Zone: 1.95 acres/R-10

Dear Mrs. Masciocchi:

Environmental Planning staff recommends the Montgomery County Planning Board approve the preliminary forest conservation plan submitted to the Planning Department on June 30, 2009 for the above mentioned plan with the following condition:

1. Submission and staff approval of final forest conservation plan consistent with Section 109.B of the Forest Conservation Regulation.

Please note that the condition is only applicable upon Planning Board approval of the preliminary forest conservation plan. If you have any questions please feel free to contact me at (301) 495-4521.

Sincerely,

A handwritten signature in black ink, appearing to read 'Marco Fuster', with a long, sweeping underline.

Marco Fuster, Senior Planner
Environmental Planning Division

Cc: SC2009028
Kathleen Kulenguski, VIKA, Inc.

Battery Lane Urban Park
Preliminary Forest Conservation Plan

Battery Lane Urban Park is a 1.95 local park located in between Battery Lane, Rugby Avenue, and along Glenbrook Avenue. This Preliminary Forest Conservation Plan is a necessary requirement under state and county Forestry Legislation when new construction takes place. There is no classified forest located on site, but there are many significant trees. The goal of this plan is to protect and save as many trees as possible during and post construction and to provide the required forest creation necessary to meet the afforestation requirement of the law.

The tree save measures that will be implemented will be tree protection fencing with root pruning for most of the site, and basic tree protection fencing for some trees not located close to the construction. These fences typically follow the limits of disturbance and aide in protecting the tree during construction.

To meet Forest Conservation requirement credit has been taken for tree save areas along with landscape credit. Tree save credit is calculated by the area of the critical root zone of the saved tree where more than 66% of the root zone has been saved. Landscape credit is calculated based on the 20year canopy, at a 1:1 ratio. The Landscape Plan proposes to plant over 75 trees of which the majority are native materials located in areas acceptable as landscape credit.

There are many new shade & evergreen trees proposed to enhance the new park design. There are also two champion Leyland Cypress trees, measuring 20" and 25" DBH(Diameter at Breast Height), located close to Battery Lane, which will be saved.



DEPARTMENT OF PERMITTING SERVICES

Isiah Leggett
County Executive

June 23, 2009

Carla Reid
Director

Mr. Jason Evans
Vika, Inc.
20251 Century Boulevard, Suite 400
Germantown, MD 20874

Re: Stormwater Management **CONCEPT** Request
for Battery Lane Urban Park
SM File #: 235790
Tract Size/Zone: 1.95 Ac./R-200
Total Concept Area: 1.95 Ac.
Parcel(s): E
Watershed: Lower Rock Creek

Dear Mr. Evans:

Based on a review by the Department of Permitting Services Review Staff, the stormwater management concept for the above mentioned site is **acceptable**. The stormwater management concept consists of on-site water quality control and recharge via grass swales, porous play area (s), and non-rooftop disconnect. Due to limited space and since the pathway running along Battery Lane drains into the street a waiver of water quality is granted for a small portion of the site. Channel protection volume is not required because the one-year post development peak discharge is less than or equal to 2.0 cfs.

The following items will need to be addressed during the detailed sediment control/stormwater management plan stage:

1. Prior to permanent vegetative stabilization, all disturbed areas must be topsoiled per the latest Montgomery County Standards and Specifications for Topsoiling.
2. A detailed review of the stormwater management computations will occur at the time of detailed plan review.
3. An engineered sediment control plan must be submitted for this development.
4. All filtration media for manufactured best management practices, whether for new development or redevelopment, must consist of MDE approved material.

This list may not be all-inclusive and may change based on available information at the time.

Payment of a stormwater management contribution in accordance with Section 2 of the Stormwater Management Regulation 4-90 is not required.

This letter must appear on the sediment control/stormwater management plan at its initial submittal. The concept approval is based on all stormwater management structures being located outside of the Public Utility Easement, the Public Improvement Easement, and the Public Right of Way unless specifically approved on the concept plan. Any divergence from the information provided to this

May 28, 2009

Mr. Rick Brush
Water Resources
Department of Permitting Services
255 Rockville Pike, 2nd Floor
Rockville, MD 20850

Re: *Concept Stormwater Management*
 Battery Lane Park
 VIKA #M1342D

Dear Mr. Brush:

Please find enclosed our submission for Concept Stormwater Management review.

INTRODUCTION

Battery Lane Park is located between Battery Lane and Rugby Avenue along Glenbrook Road. The Maryland-National Capital Park and Planning Commission (M-NCPPC) proposes to renovate the existing park. The proposed construction will include the demolition and removal of existing playground equipment, basketball court, tennis court, and pathways with the installation of new courts and playground. The proposed site design will incorporate disconnection of the proposed impervious before being collected by proposed inlets. Ultimately the site drains to the Lower Rock Creek watershed.

There are currently no Stormwater Management quality or quantity control measures that are being implemented on the site. Yard inlets do exist to convey runoff into the existing 66" RCP that runs through the site. The two existing inlet located on site will not be utilized for the proposed condition. Because the site will be raised, the existing inlet elevations will not work with the proposed grading. In addition, MNCPPC has raised concerns about the existing inlet and their proximity to the proposed path. MNCPPC does not want these inlets sticking out of the ground near the path and close to pedestrian walkways. For this reason, we propose that the inlet holes be bricked shut and the grade around the existing inlets be brought up to match the concrete top. The manhole access will remain.

STORMWATER MANAGEMENT

The property is broken into three drainage patterns collected by proposed inlets before discharged into the existing 66" RCP. Approximately 0.24 acres of the northern section of the site drains toward Battery Lane. Most of this drainage area is grass. A waiver is requested for treatment of the pathway that runs along Battery Lane and flows into the street as it does in the exiting condition. Drainage Area #1 collects a grass swale between Battery Lane and the proposed court. This area is collected by inlet #1 prior before it can discharge across the proposed path and into the street. Drainage Area #2 contains most of the proposed impervious area on the site. The basketball and tennis courts will sheet flow to the east where the runoff will be collected by a 5 foot wide grass swale before being captured by the proposed inlet #2. We are proposing that grass swale treatment act as the stormwater quality treatment for this drainage area. The velocity of the 1-inch storm event will be held below 1 FPS as required by the State and County standards. Drainage Area #3 contains more of the proposed impervious area on the site. The pathways and tennis

court will sheet flow to the east where the runoff will be collected by a 5 foot wide grass swale before being captured by the proposed inlet #3. We are proposing that grass swale treatment act as the stormwater quality treatment for this drainage area. The velocity of the 1-inch storm event will be held below 1 FPS as required by the State and County standards. Drainage Area #4 contains very little proposed impervious area. The proposed playground will be construction on a porous synthetic surface containing aggregate base and under drain. This will promote infiltration in this area and excess runoff will be collected by the under drain or be collected by proposed inlets downstream of the play area. The paved path running along Glenbrook Road will disconnect along the path before being collected by inlet #4.

Recharge will be achieved using grass swales, disconnections and aggregate sub-base below the synthetic play surface.

Tr-55 analysis shows that all four drainage areas have a one-year discharge less than 2 cfs. Therefore channel protection volume is not proposed on this site.

If there are any questions or comments, please do not hesitate to contact this office at your earliest convenience. Thank you for your time and attention to this matter.

Sincerely,
VIKA, Inc.

Jason Evans
Project Engineer

Enclosures

BATTERY LANE PARK

CONCEPT SWM SUPPORT INFORMATION

1. Revised 1" grass swale computations
2. Additional 10yr grass swale computations
3. Overall DA(1-4) Tr-55 computations
4. Overall Channel protection computations

Prepared by:

VIKA, Inc.
20251 Century Boulevard
Suite 400
Germantown, Maryland 20874
Tel: (301) 916-4100 Fax: (301) 916-2262

June 5, 2009

VIKA, Inc.
 20251 Century Blvd., Suite 400
 Germantown, MD 20874
 301-948-2750 Fax 301-948-9067

Date: 5/1/2009
 Project Name: **Battery Lane Park**
 Project No.: M1342
 Prepared By: JAE Checked:

Grass Swale #1 - DA#2

Total On-Site Area to Swale= Ac
 Impervious Area to Swale= 0.34 Ac
 I= Total % Imperviousness= 61.8%
 Rv=Volumetric Runoff Coefficient= .05+0.009(I)= 0.606
 Curve Number: 85 *Fig. D.10.1 in MDE Manual*
 Tc= 0.10 hrs (minimum)

Trapezoidal Grass Channel :

B= ft
 S=
 n=

Side Slope= 4

WQv : P= 1.00 inch
 Ia= 0.353 *Table 4-1 TR-55 Manual based on curve number*
 qu= 700 csm/in.

WQv=P*Rv*A/12= 0.028 Ac-ft = 1211 ac-ft

Q_{p(1inch)}= q_u*A*Q_a Q_a=P*Rv
 Q_{p(1inch)}= 0.365 cfs

Trial and Error: d_{wq2v}= ft
 A= 0.38 sf
 Perim.= 5.6 ft
 R= 0.07

Q_{p(1-inch)}= (1.49/n)*A*R^(2/3)*S^{0.5}= 0.365 cfs

Vel_{p(1inch)}=Q_{p(1inch)}/A= fps

VIKA, Inc.
 20251 Century Blvd., Suite 400
 Germantown, MD 20874
 301-948-2750 Fax 301-948-9067

Date: 5/1/2009
 Project Name: **Battery Lane Park**
 Project No.: M1342
 Prepared By: JAE Checked:

Grass Swale #1 - DA#2 - 10yr

Total On-Site Area to Swale= 0.55 Ac
 Impervious Area to Swale= 0.34 Ac
 I= Total % Imperviousness= 61.8%
 Rv=Volumetric Runoff Coefficient= .05+0.009(I)= 0.606
 Curve Number: 85 Fig. D.10.1 in MDE Manual
 Tc= 0.10 hrs (minimum)

Trapezoidal Grass Channel :

B= 5.0 ft
 S= 1.80%
 n= 0.035
 Side Slope= 4
 C= 0.65 (C FACTOR)
 Tc= 7 min (Tc based on c factor)
 I= 6.52 in/hr (Intensity based on Tc)
 Q_{10YR} = 2.337 cfs (Q=CIA)

Trial and Error: d_{WQv}= 0.21 ft
 A= 1.26 sf
 Perim.= 6.8 ft
 R= 0.19

Q_{10YR} (1.49/n)*A*R^(2/3)*S^0.5= 2.337 cfs

Vel_{10YR}=Q_{10YR}/A= 1.86 fps

VIKA, Inc.
 20251 Century Blvd., Suite 400
 Germantown, MD 20874
 301-948-2750 Fax 301-948-9067

Date: 5/1/2009
 Project Name: **Battery Lane Park**
 Project No.: M1342
 Prepared By: JAE Checked:

Grass Swale #2 - DA#3

Total On-Site Area to Swale= Ac
 Impervious Area to Swale= 0.12 Ac
 I= Total % Imperviousness= 31.6%
 Rv=Volumetric Runoff Coefficient= .05+0.009(I)= 0.334
 Curve Number: 75 *Fig. D.10.1 in MDE Manual*
 Tc= 0.10 hrs (minimum)

Trapezoidal Grass Channel :

B= ft
 S=
 n=

Side Slope= 3

WQ_v : P= 1.00 inch
 I_a= 0.667 *Table 4-1 TR-55 Manual based on curve number*
 q_u= 540 csm/in.

WQ_v=P*R_v*A/12= 0.011 Ac-ft = 461 ac-ft

Q_{p(1inch)}= q_u*A*Q_a Q_a=P*R_v
 Q_{p(1inch)}= 0.107 cfs

Trial and Error: d_{WQ_v}= ft

A= 0.17 sf

Perim.= 5.2 ft

R= 0.03

Q_{p(1-inch)}= (1.49/n)*A*R^(2/3)*S^{0.5}= 0.106 cfs

Vel_{p(1inch)}=Q_{p(1inch)}/A= fps

VIKA, Inc.
 20251 Century Blvd., Suite 400
 Germantown, MD 20874
 301-948-2750 Fax 301-948-9067

Date: 5/1/2009
 Project Name: **Battery Lane Park**
 Project No.: M1342
 Prepared By: JAE Checked:

Grass Swale #2 - DA#3 - 10yr

Total On-Site Area to Swale= 0.38 Ac
 Impervious Area to Swale= 0.12 Ac
 I= Total % Imperviousness= 31.6%
 Rv=Volumetric Runoff Coefficient= .05+0.009(I)= 0.334
 Curve Number: 75 Fig. D.10.1 in MDE Manual
 Tc= 0.10 hrs (minimum)

Trapezoidal Grass Channel :

B= 5.0 ft
 S= 1.80%
 n= 0.035
 Side Slope= 4
 C= 0.46 (C FACTOR)
 Tc= 10 min (Tc based on c factor)
 I= 5.85 in/hr (Intensity based on Tc)
 Q_{10YR} 1.012 cfs (Q=CIA)

Trial and Error: d_{WQv}= 0.13 ft
 A= 0.73 sf
 Perim.= 6.1 ft
 R= 0.12

Q_{10YR} (1.49/n)*A*R^(2/3)*S^0.5= 1.012 cfs

Vel_{10YR}=Q_{10YR}/A= 1.39 fps

PEAK DISCHARGE SUMMARY				
JOB: Battery Lane				JAE
DRAINAGE AREA NAME: Total site				26-May-09
COVER DESCRIPTION	SOIL NAME	GROUP A,B,C,D?	CN from TABLE 2-2	AREA (In acres)
Open Space - DA#1		B	64	0.13 Ac.
Impervious - DA#1		B	98	0.01 Ac.
Open Space - DA#2		B	64	0.21 Ac.
Impervious - DA#2		B	98	0.34 Ac.
Open Space - DA#3		B	64	0.26 Ac.
Impervious - DA#3		B	98	0.12 Ac.
Open Space - DA#4		B	64	0.58 Ac.
Impervious - DA#4		B	98	0.08 Ac.
AREA SUBTOTALS:				1.73 Ac.
Time of Concentration	Surface Cover Cross Section	Manning 'n' Wetted Per	Flow Length Avg Velocity	Slope Tt (Hrs)
2-Yr 24 Hr Rainfall = 3.2 In				
Sheet Flow	short grass	'n'=0.15	26 Ft.	2.00% 0.06 Hrs
Shallow Flow	Paved		365 Ft. 3.28 F.P.S.	2.60% 0.03 Hrs.
Channel Flow Hydraulic Radius =0.73	Assumed Velocity 9.0 SqFt Assumed Velocity	'n'=0.030 12.3 Ft.	125 Ft. 7.00 F.P.S.	2.00% Est at 0.00 Hrs Est at 0.00 Hrs
Total Area in Acres =	1.73 Ac.	Total Sheet Flow=	Total Shallow Flow=	Total Channel Flow =
Weighted CN =	75	0.06 Hrs.	0.03 Hrs.	0.00 Hrs.
Time Of Concentration =	0.10 Hrs.	RAINFALL TYPE II		
Pond Factor =	1			
STORM	Precipitation (P) inches	Runoff (Q)	Qp, PEAK DISCHARGE	TOTAL STORM Volumes
1 Year	2.6 In.	0.7 In.	1.8 CFS	4,457 Cu. Ft.
2 Year	3.2 In.	1.1 In.	2.9 CFS	6,870 Cu. Ft.
5 Year	4.2 In.	1.8 In.	5 CFS	11,418 Cu. Ft.
10 Year	5.1 In.	2.5 In.	7 CFS	15,892 Cu. Ft.
25 Year	5.6 In.	2.9 In.	8 CFS	18,489 Cu. Ft.
50 Year	6.3 In.	3.5 In.	10 CFS	22,226 Cu. Ft.
100 Year	7.2 In.	4.3 In.	12 CFS	27,168 Cu. Ft.



VIKA, Inc.
20251 Century Blvd., Suite 400
Germantown, MD 20874
301-948-2750 Fax 301-948-9068

Date: May-09 Revised Date: _____
Project Name: Battery Lane Park
Project No.: M1342
Prepared By: JAE Checked: _____

Sheet 1 of 1

Channel Protection Storage Volume Computations DA #1-4

Post-Development Drainage Area $A = 1.73$ AC

Time of Concentration, $t_c = 0.10$ hr.

(FROM TR-55 RUN FOR POST-DEVELOPMENT CONDITIONS)

Post-Development Curve Number, $CN = 75$

(FROM TR-55 RUN FOR POST-DEVELOPMENT CONDITIONS)

One-Year Post-Development Runoff Depth, $Q_a = 0.71$ in.

(FROM TR-55 RUN FOR POST-DEVELOPMENT CONDITIONS)

$$\text{Initial Abstraction, } I_a = \frac{200}{CN} - 2$$

$$\text{Initial Abstraction, } I_a = \frac{200}{75} - 2$$

75

$$\text{Initial Abstraction, } I_a = 0.67$$

One-Year Rainfall Depth, $P = 2.60$ in.

(FROM TABLE 2-2 OF 2000 MD STORMWATER DESIGN MANUAL)

$$\frac{I_a}{P} = 0.26$$

Unit Peak Factor, $q_u = 960$ cfs/sq. mi./in. runoff

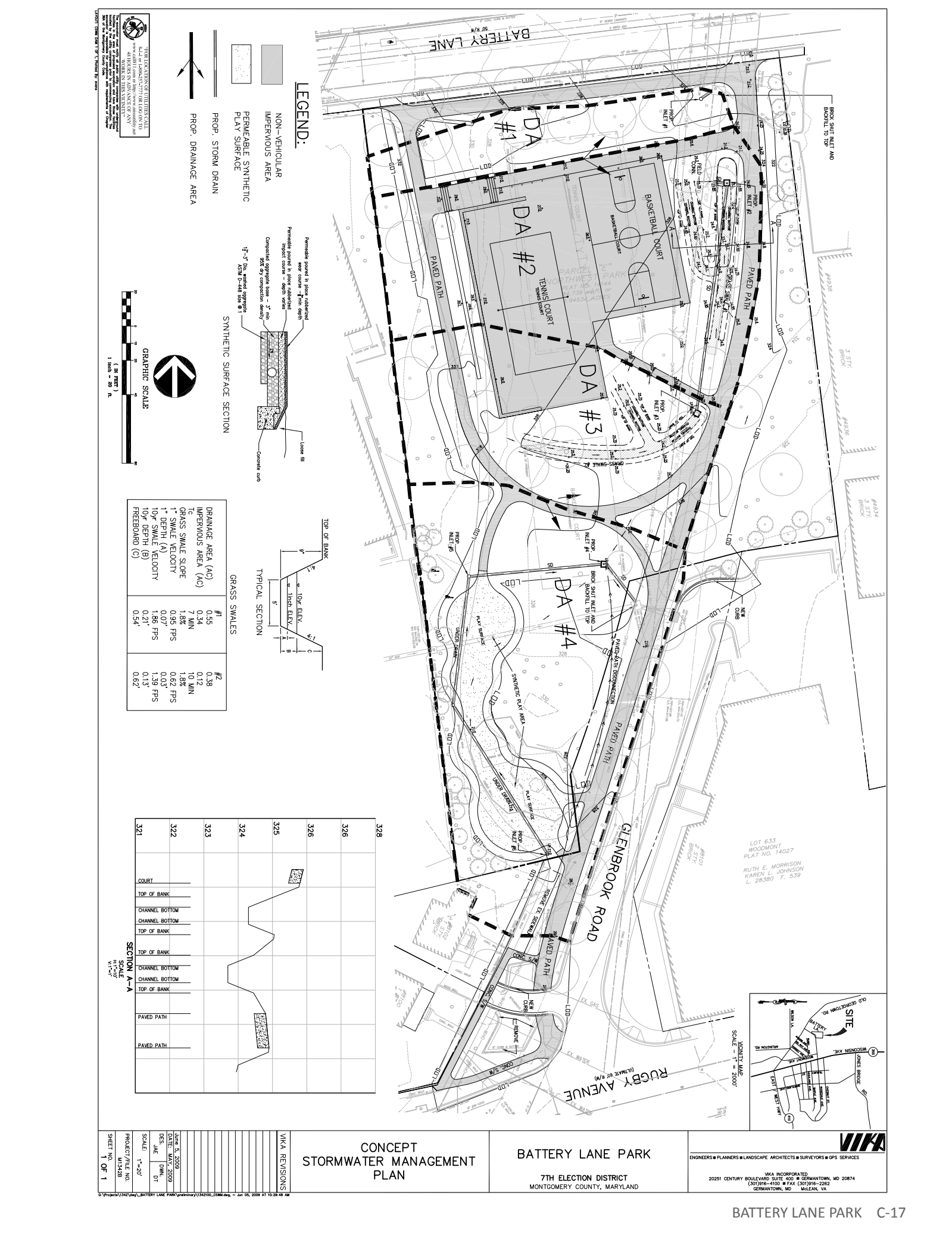
(FROM FIG. D.11.1 OF 2000 MD STORMWATER DESIGN MANUAL)

Post-Development Peak Inflow Discharge, $q_i = q_u \times A \times Q_a$

$$q_i = 960 \times 1.73/640 \times 0.71$$

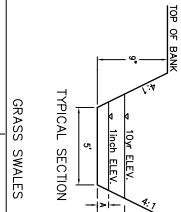
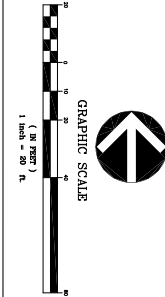
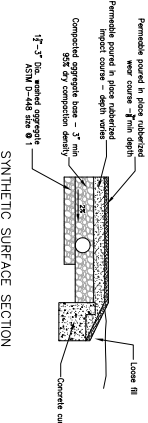
$$q_i = 1.84 \text{ cfs}$$

Channel protection storage is not required for discharges less than or equal to 2.0 cfs

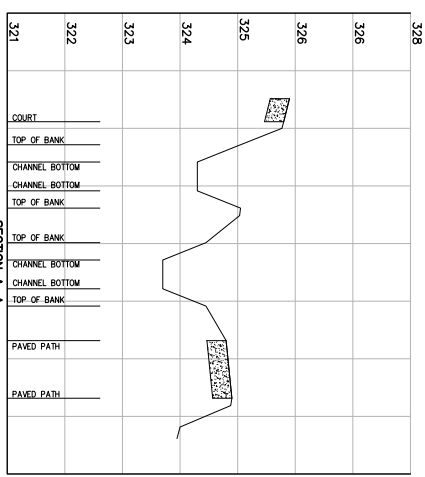


LEGEND:

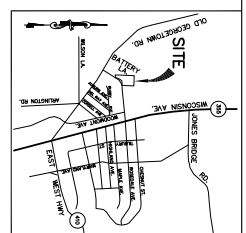
- NON-VEHICULAR IMPERVIOUS AREA
- PERMEABLE SYNTHETIC PLAY SURFACE
- PROP. STORM DRAIN
- PROP. DRAINAGE AREA



GRASS SWALES	#1	#2
DRAINAGE AREA (AC)	0.55	0.38
IMPERVIOUS AREA (AC)	0.14	0.11
TOPOGRAPHIC SLOPE	7.5%	10.0%
GRASS SWALE SLOPE	1.8%	1.8%
1" SWALE VELOCITY	0.95 FPS	0.62 FPS
1' DEPTH (A)	0.07'	0.03'
10' SWALE VELOCITY	1.96 FPS	1.39 FPS
10' DEPTH (B)	0.21'	0.13'
FREEBOARD (C)	0.54'	0.62'



LOT 633
WOODMONT
PLAT NO. 14027
RUTH E. MORRISON
KAREN L. JOHNSON
L. 28380 F. 539



CONCEPT STORMWATER MANAGEMENT PLAN

BATTERY LANE PARK

7TH ELECTION DISTRICT
MONTGOMERY COUNTY, MARYLAND



VIVA INCORPORATED
20251 CENTURY BOULEVARD SUITE 400 ■ GERMANTOWN, MD 20874
(301)916-4100 ■ FAX (301)916-2282
GERMANTOWN, MD ■ McLEAN, VA

VIA REVISIONS

DATE	NOV 2009
BY	DAE
DATE	MAY 2009
BY	DAE
DATE	DEC 07
BY	DAE

SCALE: 1"=20'
PROJECT/FILE NO. M13428
SHEET NO. OF 1

Appendix D - Preliminary Design Options

Preliminary Design Option A



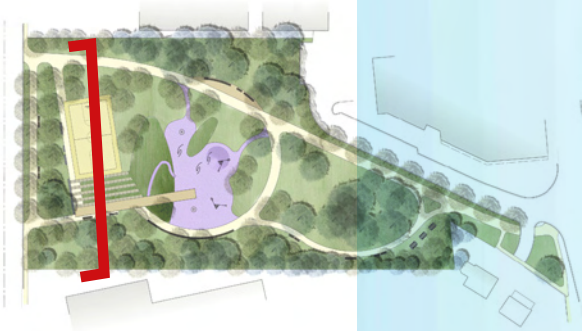
Preliminary Design Option B



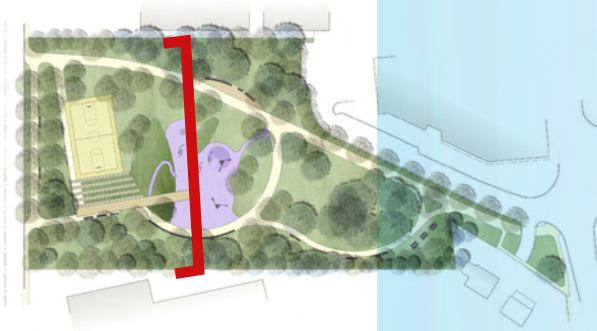
Preliminary Design Option C



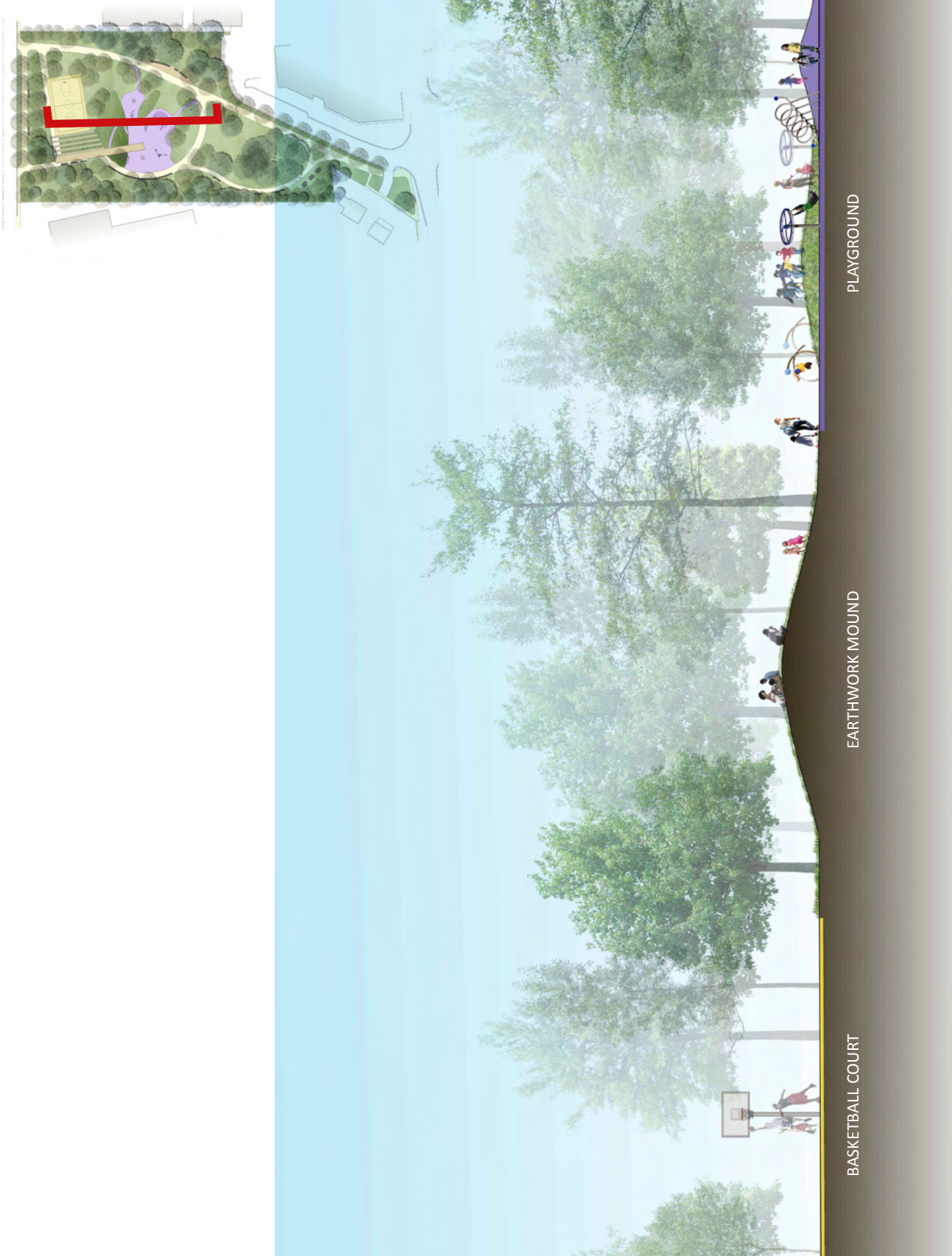
Illustrative Sections - Preliminary Design Option C



Illustrative Sections - Preliminary Design Option C



Illustrative Sections - Preliminary Scheme C



Appendix E - Team Review Meeting Minutes

BATTERY LANE PARK FACILITY PLAN

Meeting No. 1 Record

Client: Montgomery County Department of Parks and Planning
Date: 2.06.09
Meeting Date/ Time: 2.05.09 / 2:00PM – 4:00PM
Purpose: **Consultant Kick-off Meeting**
Attendees: Justin Aff, OCULUS
Brooke Farquhar, M-NCPPC
Don Hoover, OCULUS
Linda Komes, M-NCPPC
Michael Ma, M-NCPPC
Ellen Masciocchi, M-NCPPC

Copies to: Ellen Masciocchi
OCULUS, project file

MEETING NOTES

1. Introductions
2. Review of Oculus Scope of Work
 - a. Staff and Oculus confirm mutual understanding of Oculus' scope of work in generating the facility plan for Battery Lane Park and the role of the civil engineer in developing the NRI/FSD plan.
3. Program of Requirements
 - a. Staff and Oculus review initial draft of Battery Lane Park program requirements. Brooke Farquhar will refine and finalize the draft list of program requirements based on review comments.
4. Scheduling
 - a. The M-NCPPC staff will set up a meeting with VIKA as soon as possible to initiate planning and preparation for the NRI/FSD approval process.
 - b. Staff will schedule a meeting the week of February 23 at which Oculus will present initial concept sketches for Battery Lane Park.
 - c. Key milestone dates:
Mid-April - Preliminary cost estimate due
June 25, 2009 – Draft Facility Plan Report due
July 23, 2009 - Board hearing

ITEMS FOR FUTURE ACTION:

- Oculus will prepare initial design sketches to be presented to staff at meeting to take place the week of February 23.
- Brooke Farquhar will finalize the list of Battery Lane Park Program Requirements.
- MNCPPC Staff will set up a meeting as soon as possible with VIKA to plan for NRI/FSD approval process.
- Oculus will contact VIKA to initiate design and review of storm water management system in preparation for NRI/FSD approval.

If any information contained in this Meeting Record does not reflect the understanding of meeting participants, please contact Justin Aff, OCULUS Project Manager, with your comments within five (5) working days. Otherwise, the Meeting Record stands as submitted. Thank you.

END

BATTERY LANE PARK FACILITY PLAN

Meeting No. 2 Record

Client: Montgomery County Department of Parks and Planning
Date: 2.24.09
Meeting Date/ Time: 2.23.09 / 11:00AM – 1:00PM
Purpose: **Initial Design Sketches: Review/Discussion**
Attendees: Justin Aff, OCULUS
Brooke Farquhar, M-NCPPC
Don Hoover, OCULUS
Linda Komes, M-NCPPC
Michael Ma, M-NCPPC
Ellen Masciocchi, M-NCPPC
Elza Hisel-McCoy, M-NCPPC
Eugene Rose, M-NCPPC-horticultural services
Sabrina Oglesby, Park Police
Ginny Moxley, Cabin John Maintenance Facility
Jim Alexander, Albemarle Group

Copies to: Ellen Masciocchi
OCULUS, project file

MEETING NOTES

1. Introductions
2. Oculus review of existing conditions in Battery Lane Park
 - a. Significant trees and tree groupings should be considered for preservation.
 - b. Edge conditions dominated by bare fencing, transparency to parking lots and adjacent residential buildings: screen plantings will be considered.
 - c. Some grading in park, such as the 2-3 foot grade change between Glenbrook Rd. and Trail, could be adjusted to create well-defined edges and spaces.
 - d. Oculus recommends that above ground utilities be moved underground.
3. Oculus review of two initial design sketches.
 - a. Scheme A proposes a single primary path that curves through the park, flanked by special seating. The basketball court is shifted to the west edge of the park, a new, larger playground area is located near the east edge of the park, and a rain garden is located along the primary path near the north east entrance to the park. The changed basketball court location and the removal of the tennis court allows for large grassy areas for passive and un-programmed active recreation.
 - b. Scheme B proposes a strong, direct primary path through the park, interwoven with a meandering pedestrian path. This scheme proposes a rain garden and a large area of meadow planting at the north end of the park. Smaller playgrounds are dispersed along the pedestrian path. A grass area for passive recreation extends north from the knoll. A seating area looks out over the meadow and rain garden.
4. Comments and discussion of design sketches
 - Show property line more clearly on graphics.
 - Keep in mind maintenance access; the maintenance crew wants truck access to all parts of the park-10' drive lane.
 - Could basketball court be moved further from residences? Noise could be a problem for neighbors.
 - Some rain gardens have not been well-maintained in Montgomery County; Consider maintenance when proposing rain garden.
 - Be aware of user conflicts, such as the crossing of the pedestrian path and primary trail in scheme B. Consider pedestrian, cyclist conflicts. Be aware of safety issues.
 - Splitting up play areas, as in scheme B, can be a problem for supervision.

Meeting No. 2 Record, Continued

- The single arching path in Scheme A, with less direct route through the park is a nice, simple scheme.
- General approval of long, linear seating elements in scheme A.
- What is the memorable signature element in the design?
- The custom seating element could be the artistic, stand-out element that makes Battery Lane Park memorable.

ITEMS FOR FUTURE ACTION:

- Oculus to circulate 11x17 copies of both schemes presented.
- The park planning team will review schemes and provide comments to staff and consultant.
- Staff to determine if edges of Battery Lane Park falls within CBD
- Staff to determine status of small parking area in right-of-way along Glenbrook Road.

If any information contained in this Meeting Record does not reflect the understanding of meeting participants, please contact Justin Aff, OCULUS Project Manager, with your comments within five (5) working days. Otherwise, the Meeting Record stands as submitted. Thank you.

END

BATTERY LANE PARK FACILITY PLAN

Meeting No. 3 Record

Client: Montgomery County Department of Parks and Planning
Date: 4.7.09
Meeting Date/ Time: 4.2.09 / 10:00AM – 12:00PM
Purpose: **Oculus To Present Park Scheme that responds to M-NCPPC Staff Comments**
Attendees: Justin Aff, OCULUS
Don Hoover, OCULUS
Linda Komes, M-NCPPC
Ellen Masciocchi, M-NCPPC

Copies to: Ellen Masciocchi
OCULUS, project file

MEETING NOTES

1. Oculus Presents New Battery Lane Park Plan

- a. In response to Staff comments regarding the 2 initial schemes, Oculus created a new scheme that takes a different approach to the major recreation spaces in the park.
- b. In response to the recurring comment that the sport court and playground were too close to adjacent residential buildings, Oculus located the court and the playground inside of the two paths at the north end of the Park (Battery Lane end).
- c. The north end of the park will have a more structured urban edge, with a double row of trees, new sidewalk, and new park path between Battery Lane and the multi-purpose court.
- d. A set of stairs with generous grass landings will lead down to the court from the higher elevation at the west side of the park. The stairs and landings will provide seating and lounging opportunities.
- e. A playground is located to the south of the court, separated from it by a large earth and grass mound.
- f. A seating and observation area spans from the top of the sport court steps to the play area. It is set above the playground by about 3 feet, so parents have a good vantage point to supervise children.
- g. The primary pedestrian and bicycle path through the park will maintain roughly the current alignment. It will be widened to 10' to accommodate service vehicles
- h. The existing tennis court and old basketball court will be removed.

2. Staff Comments

- a. Staff present approves of new scheme. Staff prefers new location of court and playground.

ITEMS FOR FUTURE ACTION:

- Oculus to meet with Park Manager and Horticultural Services Staff to hear their comments on new plan.
- Oculus to share new plan with Civil Engineer so work on storm water management plan can begin.

If any information contained in this Meeting Record does not reflect the understanding of meeting participants, please contact Justin Aff, OCULUS Project Manager, with your comments within five (5) working days. Otherwise, the Meeting Record stands as submitted. Thank you.

END

BATTERY LANE PARK FACILITY PLAN

Meeting No. 4 Record

Client: Montgomery County Department of Parks and Planning
Date: 4.7.09
Meeting Date/ Time: 4.7.09 / 10:00AM – 12:00PM
Purpose: **Oculus to Present New Park Plan to Park Manager and Horticultural Services**
Attendees: Justin Aff, OCULUS
Scott Geasey, M-NNCPPC
Don Hoover, OCULUS
Linda Komes, M-NCPPC
Ellen Masciocchi, M-NCPPC
Ginny Moxley, M-NCPPC
Eugene Rose, M-NCPPC Horticultural Services

Copies to: Ellen Masciocchi
OCULUS, project file

MEETING NOTES

1. Oculus Presents New Battery Lane Park Plan
 - a. Oculus describes features of new Park plan that will impact existing trees and maintenance issues.
 - b. There will be 10' wide service access to the sport court and the playground.
 - c. The primary bike and pedestrian path that runs north-south will be 10' wide to accommodate service.
 - d. The new scheme preserves more trees than the previous schemes. Nearly all of the trees that border the residential buildings will be preserved.
 - e. Most of the trees to be removed are not high quality species appropriate for public parks, i.e. White Mulberry.

2. Staff Comments
 - a. Staff present approves of changes in new scheme. Staff prefers new location of court and playground and the number of trees preserved.
 - b. Staff advises that final park design should allow for ease of maintenance.

ITEMS FOR FUTURE ACTION:

- Oculus and Staff to set a date for a community meeting where park design will be presented to the public

If any information contained in this Meeting Record does not reflect the understanding of meeting participants, please contact Justin Aff, OCULUS Project Manager, with your comments within five (5) working days. Otherwise, the Meeting Record stands as submitted. Thank you.

END

BATTERY LANE PARK FACILITY PLAN

Meeting No. 5 Record

Client: Montgomery County Department of Parks and Planning
Date: 5.14.09
Meeting Date/ Time: 5.14.09 / 2:00PM – 3:30PM
Purpose: **Oculus to Present New Park Plan in Response to Community Meeting.**
Attendees: Justin Aff, OCULUS
Brooke Farquhar, M-NCPPC
Don Hoover, OCULUS
Linda Komes, M-NCPPC
Michael Ma, M-NCPPC
Ellen Masciocchi, M-NCPPC

Copies to: Ellen Masciocchi
OCULUS, project file

MEETING NOTES

1. Oculus and County Staff review community meeting comments.
 - a. Consensus among community participants that park should have a tennis court.
2. Oculus Presents 3 revised plan options based on community meeting comments
 - a. All schemes retain the basketball court and the tennis court with minor variations.
3. Staff Comments
 - a. The team agrees upon a preferred scheme that locates the sport courts on the north side of the park and the playground on the south side of the park.

ITEMS FOR FUTURE ACTION:

- Oculus to refine preferred scheme and begin drafting facility plan report.

If any information contained in this Meeting Record does not reflect the understanding of meeting participants, please contact Justin Aff, OCULUS Project Manager, with your comments within five (5) working days. Otherwise, the Meeting Record stands as submitted. Thank you.

END