

# MONTGOMERY PARKS



M-NCPPC  
Property Management Office\*Facilities Management Division  
16641 Crabbs Branch Way  
Rockville, MD 20855  
**301-495-2520**

## Application for Telecommunications Facility Lease Agreement

Fee: \$1,500.00

Carrier Name: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: Office: \_\_\_\_\_ Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_

*I hereby certify that I have read and understand the M-NCPPC-MONTGOMERY PARKS Administrative Procedures and Policy for Telecommunications Facilities, and that the information and the statements submitted in this application and package are true, complete, and accurate, and are made in good faith, and that the individual signing below has authority to act on behalf of the owner of the proposed facilities. Payment of a non-refundable \$1,500.00 Fee is required with this application, payable to M-NCPPC.*

Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_

Park Name: \_\_\_\_\_

Specific Zone of Property: \_\_\_\_\_ Acres: \_\_\_\_\_ Planning Area: \_\_\_\_\_

Classification (from Parks Inventory): \_\_\_\_\_

Site address: \_\_\_\_\_

Support structure owner: \_\_\_\_\_

Equipment owner: \_\_\_\_\_

Facility latitude/longitude (Decimal Degrees): \_\_\_\_\_

Frequencies to be used: TX: \_\_\_\_\_ RX: \_\_\_\_\_ Max. ERP: \_\_\_\_\_

Proposed facility installation (complete the information requested and provide a detailed description of the proposed installation):

1. Up to \_\_\_\_\_' [monopole] [lightpole/monopole] [monopole/flagpole] [monopole/treepole] [lattice tower] [antenna support structure] ("Antenna Support Structure") and related communications equipment (the "Communications Facility") and \_\_\_\_\_ (#) Antennas.
2. \_\_\_\_' x \_\_\_\_' Shelter to house BTS equipment
3. \_\_\_\_\_ Ice Bridge from shelter to Antenna Support Structure
4. \_\_\_\_\_ Electric and telephone service
5. \_\_\_\_\_ Other \_\_\_\_\_

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Attachments Required:

Detailed site information: A printout of the aerial imagery and property information from the M-NCPPC's [www.mcatlas.com](http://www.mcatlas.com) website showing the property where the proposed installation is physically located.

1. A legible vicinity map showing the property and surrounding major roadways.
2. Attach 11" x 17" size design and site plans that show an elevation drawing of the structure and an overhead view of the structure on the property and detailed drawings of the equipment area and structures. Drawings should include the location of proposed buildings, their size and the total compound size, and include equipment cabinets, or shelters, distances from the structure to property lines and to the nearest off-site dwelling, and lot size (clearly identify existing versus proposed facilities). Identify all proposed easements needed for cabling from off-site property, and show the underground cabling routing for power and communications. Show the proposed line of disturbance. Drawings should include a measurable scale. Show the zone for all adjacent properties.
3. State what measures are included to screen the site and minimize the visual impact of the proposed structure, including any disguise options such as a flag/tree/light pole design, low-profile antenna attachment consideration, concealed/painted antennas, or other such designs and, if not used, why they were not used. Provide balloon tests and/or photo simulation reports (electronic copies are also required

for use in M-NCPPC reports and presentations) when performed. Equipment areas must show how the equipment area is screened with 100% opacity screening. Plastic slats are not acceptable.

4. A copy of a current structural analysis report which considered existing and proposed facilities (for adding facilities to an existing support structure).

5. Will this site be submitted for FAA review and approval? (If FAA review has already been completed please attach a copy of approval). \_\_\_\_\_

Submit three copies of this application and required attachments to:

Park Property Manager  
M-NCPPC  
Property Management Office-Facilities Management Division  
16641 Crabbs Branch Way  
Rockville, MD 20855

*For any questions contact:*

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(phone) 301-495-2520  
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