



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

Department of Parks, Montgomery County, Maryland
9500 Brunett Avenue Silver Spring, Maryland 20901

MCPB Date: 2/27/2014
Agenda Item # 6

MEMORANDUM

DATE: February 20, 2014

TO: Montgomery County Park Commission

VIA: Mary R. Bradford, Director of Parks
Mike Riley, Deputy Director of Parks
Kennedi Anderson, Division Chief, Management Services

FROM: Karen Warnick, Budget Manager, Management Services

SUBJECT: FY14 Budget Adjustments

STAFF RECOMMENDATION:

Approval of the Request for an FY14 Budget Adjustments.

BACKGROUND:

All budget adjustments over \$50,000 require Planning Board approval.

The Department requests approval to amend the FY14 divisional line item budgets as shown below.

Staff will be available to provide details if needed.

REQUEST APPROVAL:

1. Transfer \$99,990 from Park Police – Personnel to Supplies & Materials.

Department of Parks compensates Park Police officers through a uniform allowance each year. In FY14, the funds for this allowance were budgeted in Personnel Services because it is a taxable fringe benefit. Payroll codes the actual expenditures to clothing in Supplies and Materials. Parks is requesting to transfer the allocated amount for Park Police uniform allowances from Personnel Services to Supplies & Materials to match where the expenses are being coded.

2. Transfer \$100,000 from Management Services – Personnel to Other Services & Charges

Management Services Division has kept positions vacant this year and has provided desktop service functions through our Help Desk vendor as a cost savings measure. Parks is requesting to transfer the funding from these vacancies to fund this service.

Approved by the Planning Board: _____

Date: _____