

**Proposed Ballfields Initiatives Work Program**  
as of July, 2003

	Project Total 04- 08	FY04	FY05	FY06	FY07	FY08	FY09	FY10	BSY
<b>MCPS Projects (OBI)</b>									
Eastern Middle School	55	55							
Westland Middle School field 3	16	16							
Flower Hill Elementary	54	54							
Strawberry Knoll Elementary	5	5							
Rockinghorse Center	100	65	35						
<b>MCPS Projects 05 and beyond are Dependent on Operating Budget Increase. If not received projects cannot happen.</b>									
Frost Middle School	45		45						
Cold Springs Elementary	60			60					
Rock Creek Valley Elementary	40			40					
Maryvale Elementary	80				80				
Goshen Elementary	20				20				
Lee Middle	60					60			
Laytonville Elementary	40					40			
Ivy Mount (closed Georgetown Hill E.S.)	100						100		
Dennis Ave Health Center (closed E.S.)	40							40	
Highland Elementary	40							40	
Projects TBD	60						15	20	
<b>Total MCPS</b>	<b>575</b>	<b>195</b>	<b>80</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>115</b>	<b>100</b>	<b>0</b>
<b>Olney Manor Recreational Park</b>									
Replace lighting fields 1, 2, 3, 4 & 5									
Construct field 1 (design complete)	200	200							
Plan & design fields 2, 3, 4, & 5	150	150							
Construct fields 2, 3, 4, & 5	800	260	540						
<b>Total Olney Manor RP</b>	<b>1,150</b>	<b>610</b>	<b>540</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>
<b>S. Germantown Recreational (Hondros Property) (planning complete) (OBI)</b>									
Facility Planning	50	0	0	0	50				
<b>Total Hondros Prop.</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50</b>	<b>0</b>			<b>0</b>
<b>Wheaton Regional Park (OBI)</b>									
New lights for fields 4 & 5									
Planning and design	100	0	100	0					
Construction w/possible field reconfig.	400			350	50				
<b>Total Wheaton RP</b>	<b>500</b>	<b>0</b>	<b>100</b>	<b>350</b>	<b>50</b>	<b>0</b>			<b>0</b>
<b>Damascus Recreational Park (OBI)</b>									
New lights for fields 1&2									
Planning (comm. meeting 3/27/03)									
Planning and design	105	105							
Construct electrical service	50	0	50						
Construct lighting	550		260	290					
<b>Total Damascus RP</b>	<b>705</b>	<b>105</b>	<b>310</b>	<b>290</b>	<b>0</b>	<b>0</b>			<b>0</b>
<b>Alternative Surface Fields</b>									
<b>Feasibility Study</b>	<b>46</b>	<b>10</b>	<b>20</b>	<b>16</b>					
<b>Planning and Design</b>	<b>100</b>				<b>100</b>				
<b>Construction</b>	<b>655</b>				<b>370</b>	<b>570</b>			
<b>Total</b>	<b>801</b>	<b>10</b>	<b>20</b>	<b>16</b>	<b>470</b>	<b>570</b>			
<b>Projects TBD</b>									
							555	570	
<b>Proposed Expenditure Schedule (FY04-10)</b>	<b>5,406</b>	<b>920</b>	<b>1,050</b>	<b>756</b>	<b>670</b>	<b>670</b>	<b>670</b>	<b>670</b>	<b>0</b>
<b>Proposed Appropriation (FY04-10)</b>	<b>5,436</b>	<b>1,390</b>	<b>870</b>	<b>516</b>	<b>920</b>	<b>400</b>	<b>670</b>	<b>670</b>	<b>0</b>
<b>Adopted CIP Expenditure Schedule (FY04-08)</b>	<b>4,066</b>	<b>920</b>	<b>1,050</b>	<b>756</b>	<b>670</b>	<b>670</b>			<b>0</b>

Dark shading indicates new or added capacity.



PROPOSED SOCCER FIELD  
AT  
ROCKINGHORSE  
CENTER

DATE: 12/02 0 100' 200' approx. scale



GALENA ROAD

MACON ROAD

Rocking Horse Center

Parking for School/Office

Parking for School/Office

50' x 50' half basketball court

existing asphalt paving

80' x 85' practice area

picnic shelter

existing tree

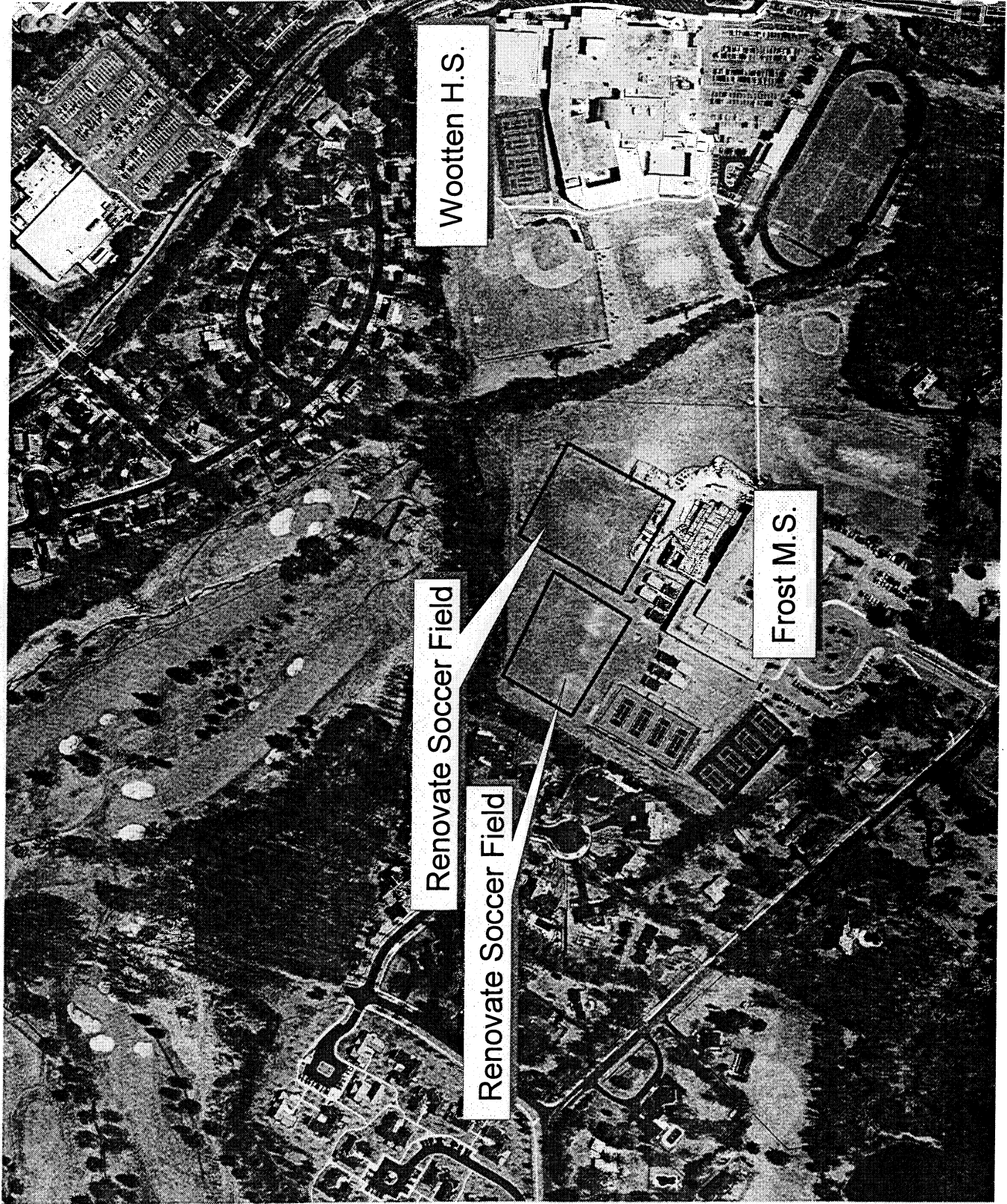
new asphalt paving

new asphalt paving

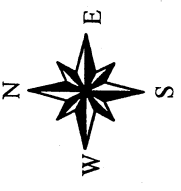
existing tree

walkway to adjacent private school property

# Frost M.S. Soccer Field Renovations

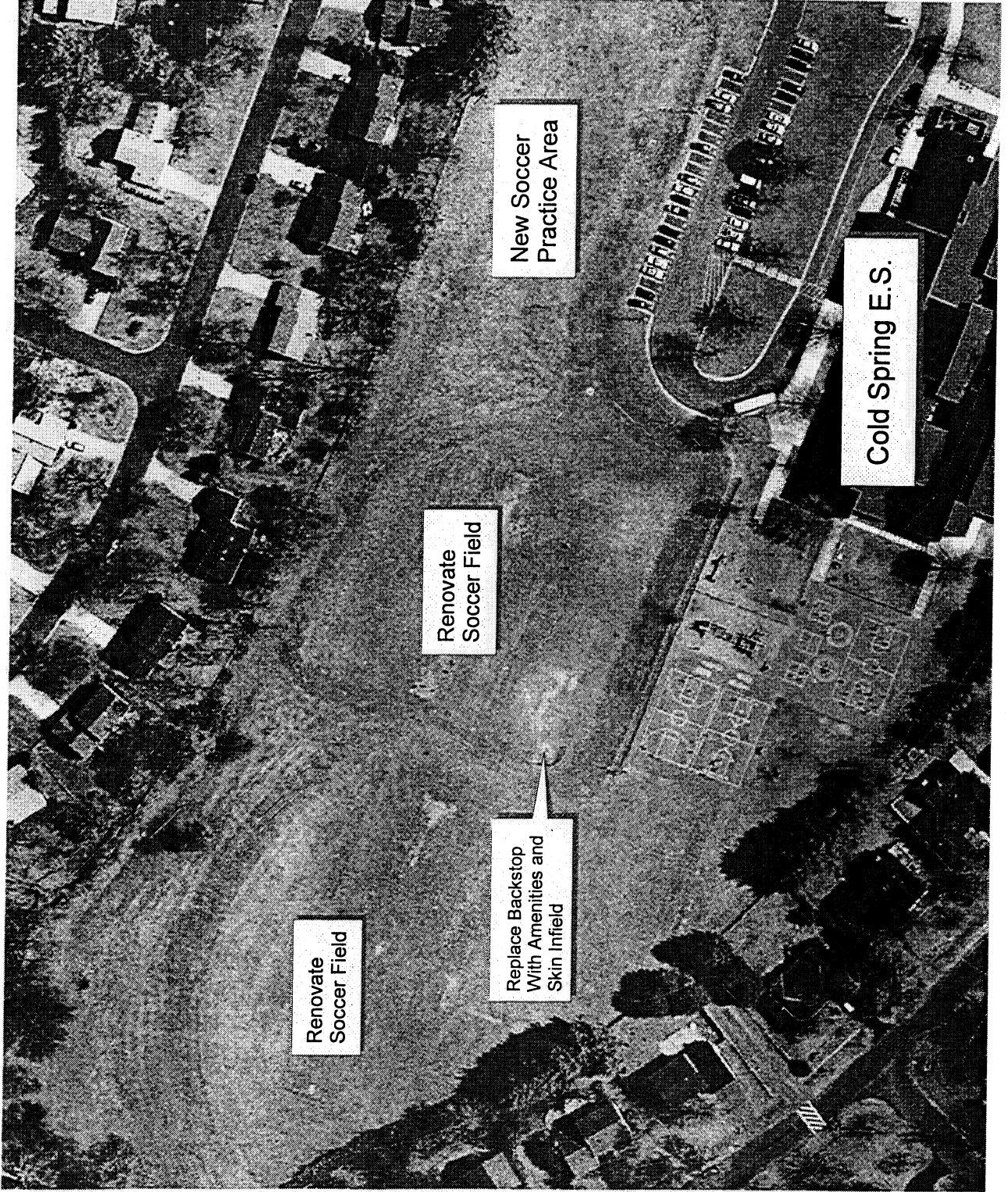


Property\_new.shp



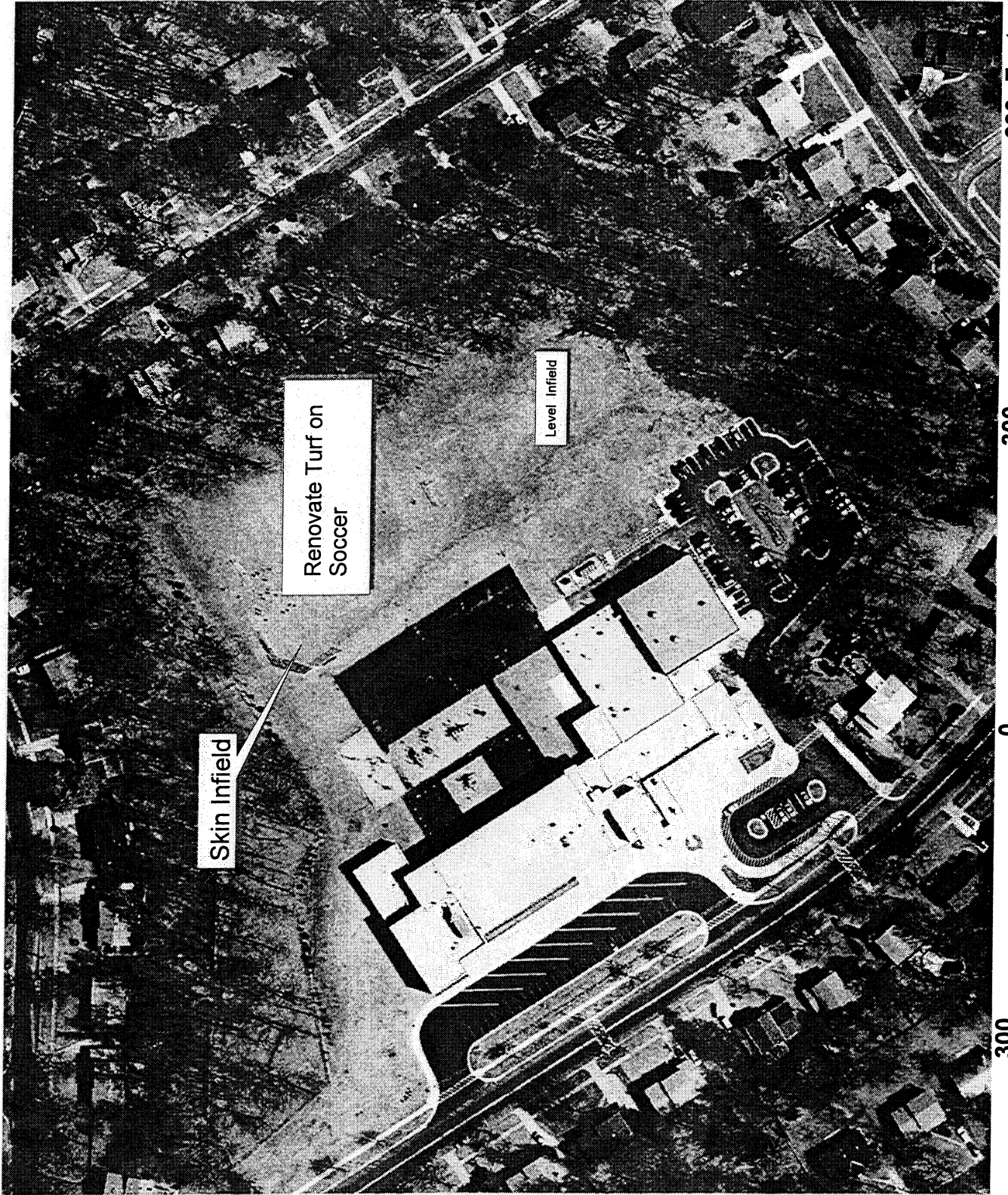


# Cold Spring E.S. Field Renovations





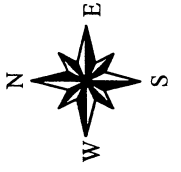
# Rock Creek Valley ES



# Maryvale ES



Property, Inc.



900 Feet

600

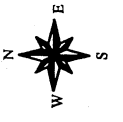
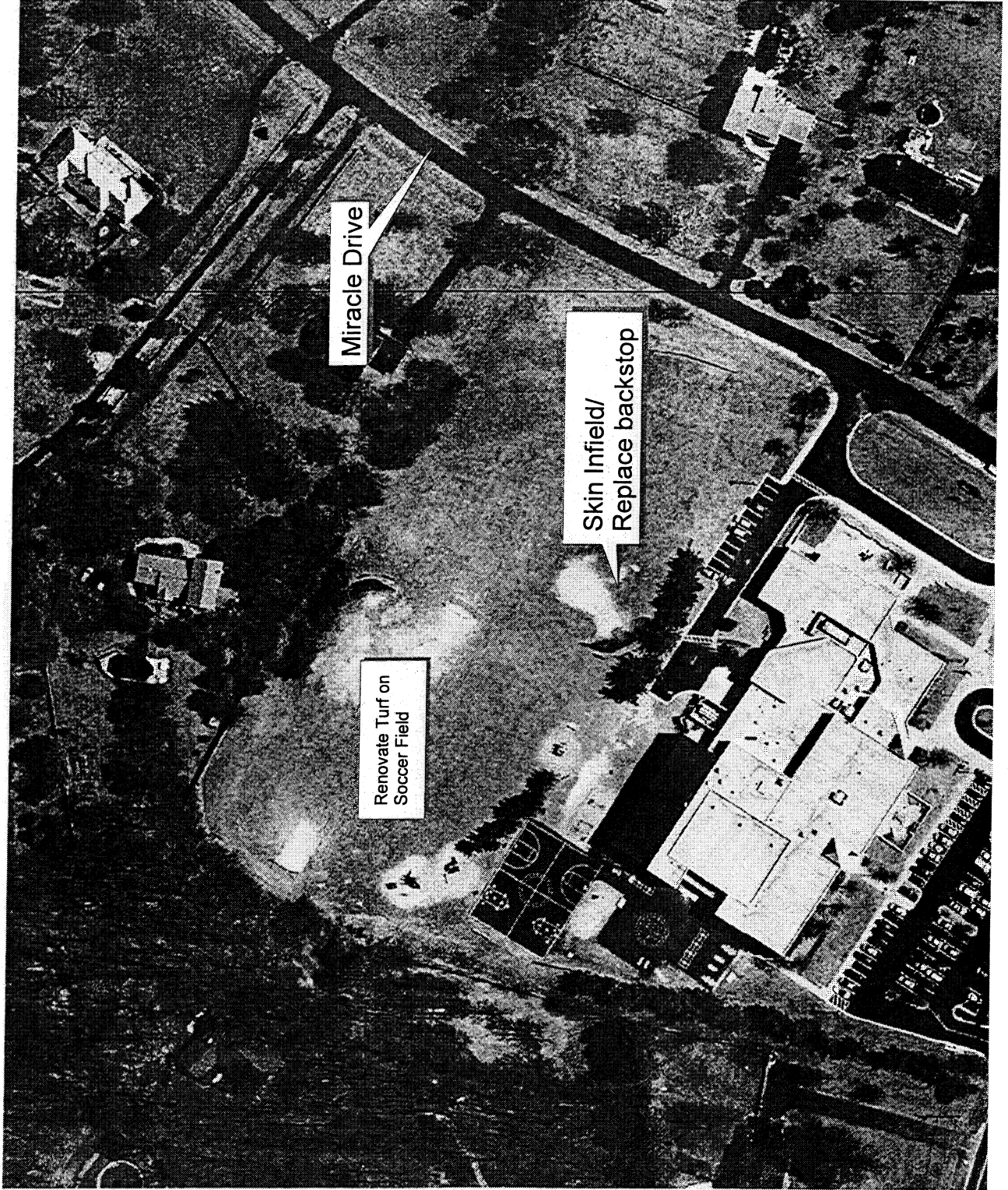
300

0

300



# Goshen ES



600 Feet

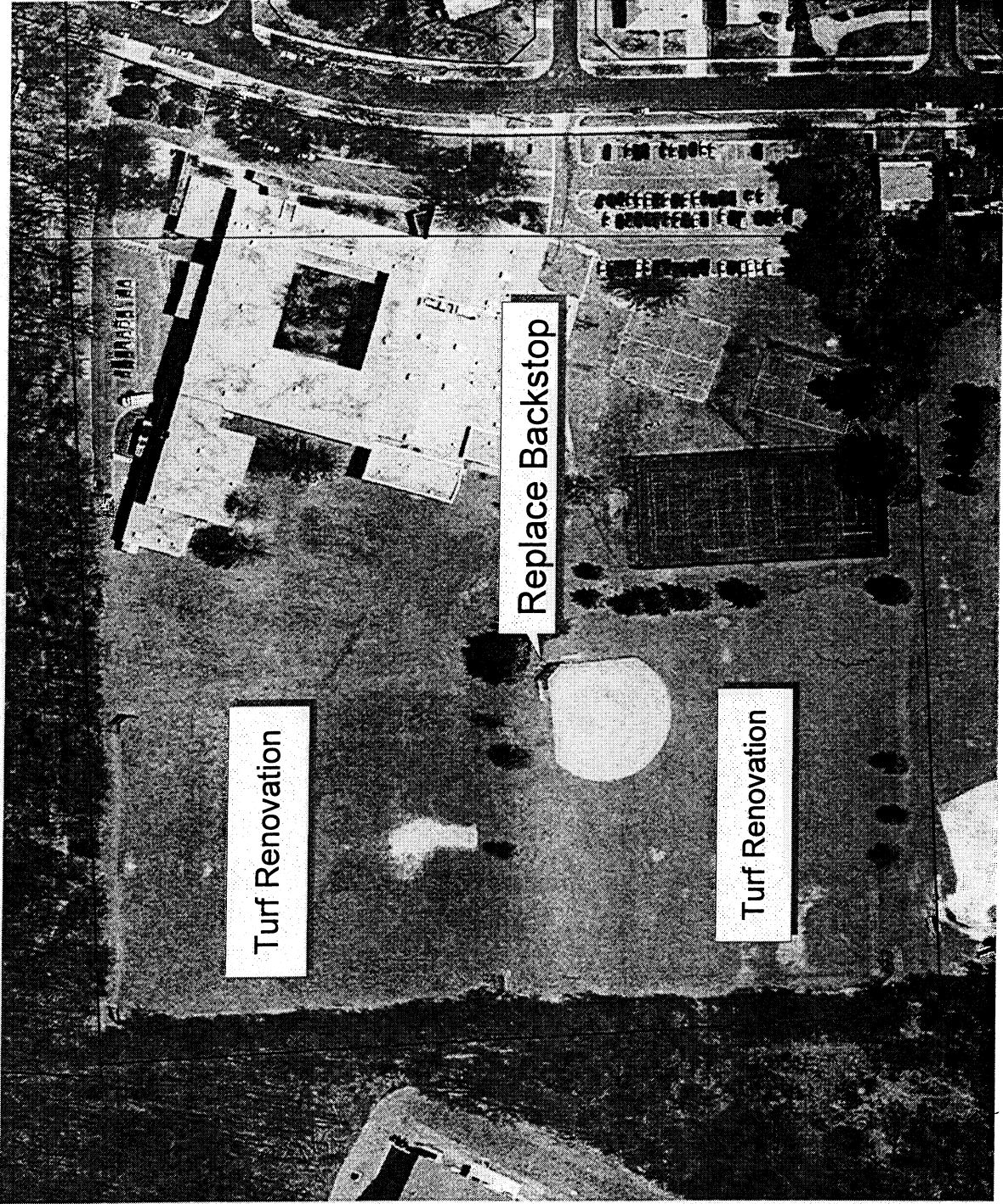
300

0

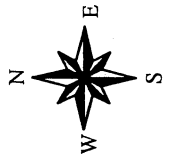
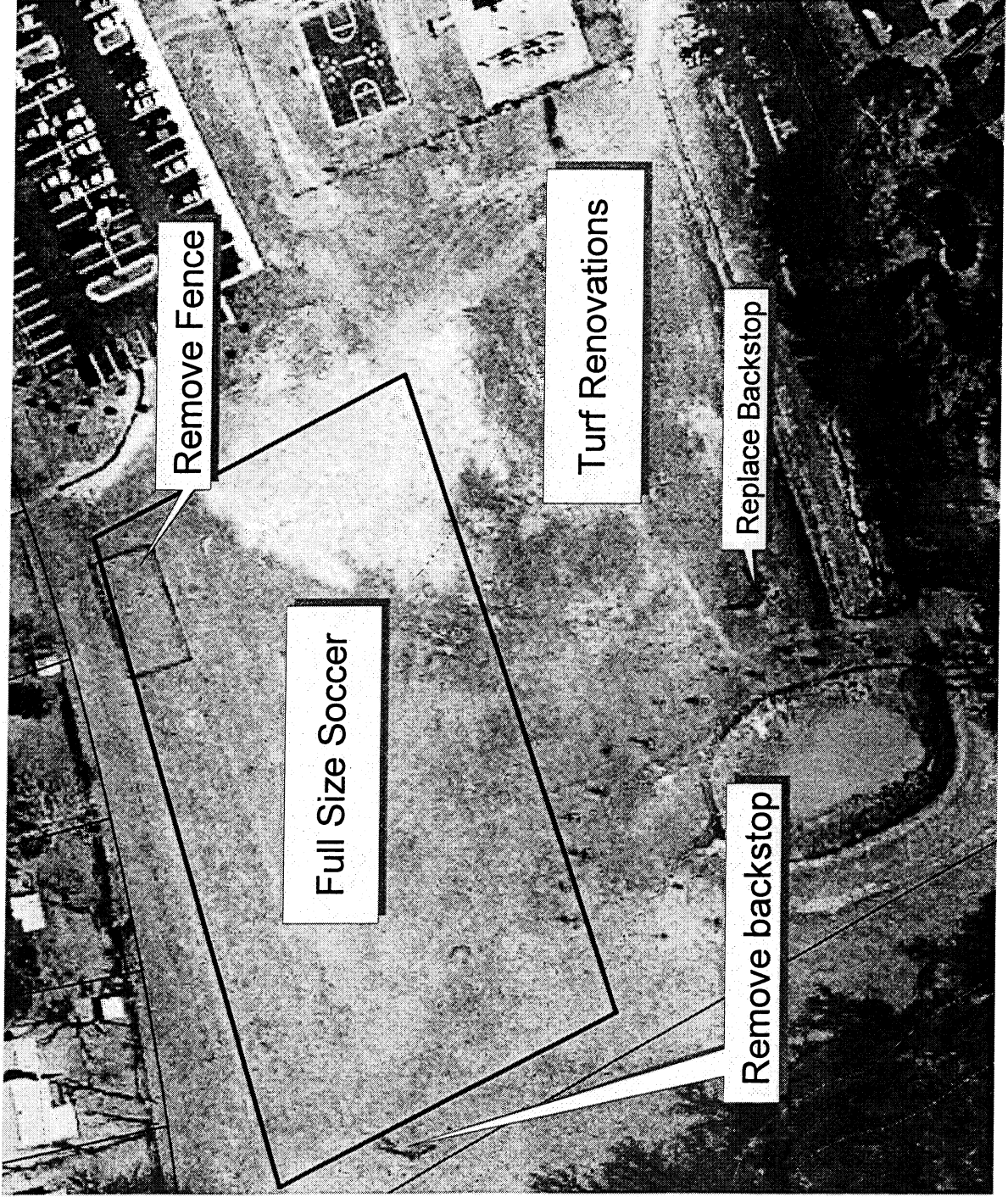
300



# E. Brooke Lee Middle School



# Georgetown Hill ES (Ivymount)



99

300

600 Feet



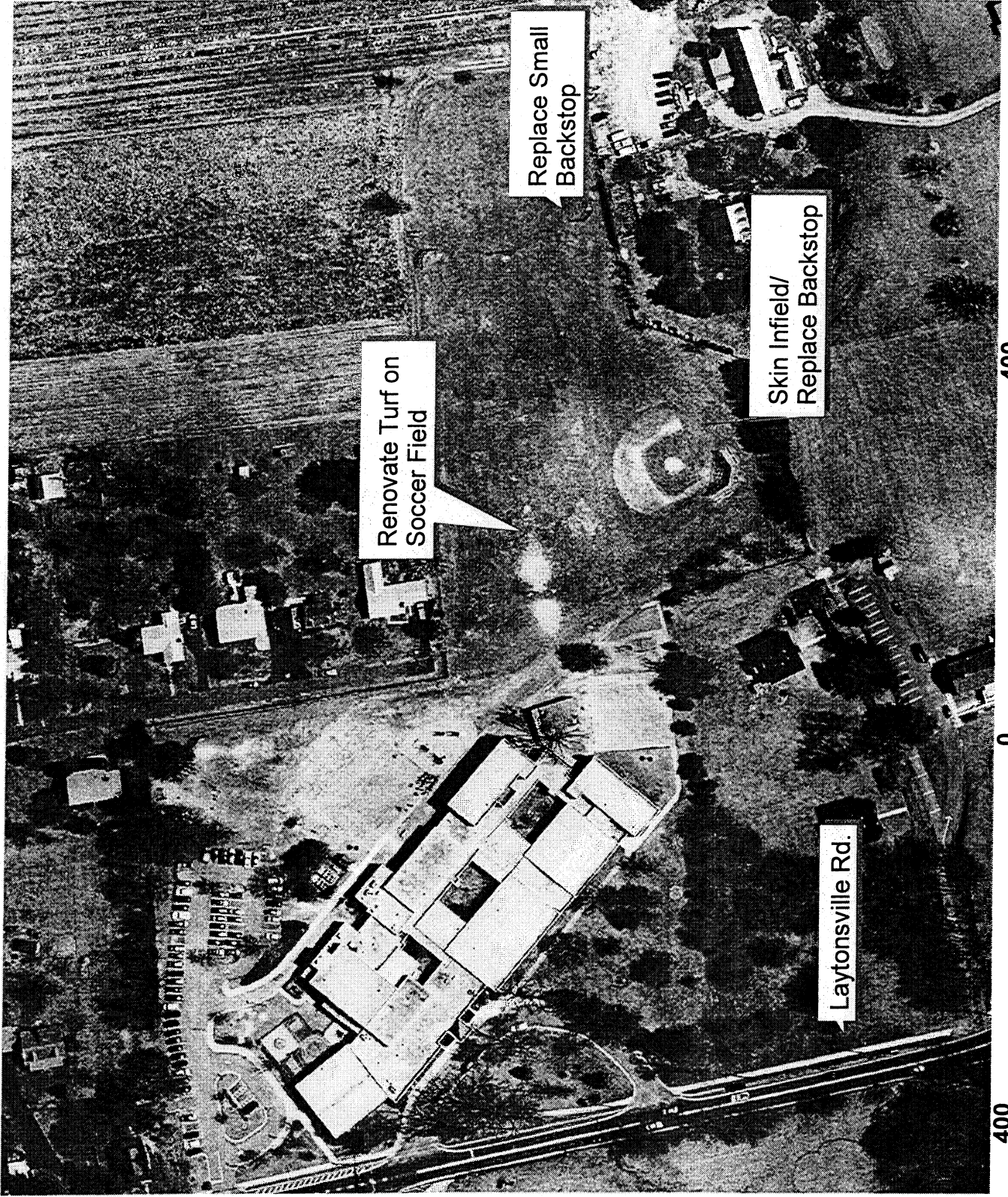


Dennis Avenue

10



# Laytonsville ES

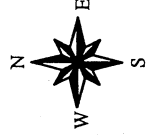


Renovate Turf on Soccer Field

Replace Small Backstop

Skin Infield/  
Replace Backstop

Laytonsville Rd.



800 Feet

400

0

400



## LISTING OF MCPS SITES RENOVATED AND M-NCPPC MAINTAINED

	Complex	Address	City	State	Zip	Phone	Skinned Field	Soccer Fields
1	Argyle Middle School	2400 Bel Pre RD	Silver Spring	MD	20906	301-460-2400	1	2
2	Ashburton Elementary School	6314 Lone Oak DR	Bethesda	MD	20817	301-517-6959	0	1
3	Baker, John T. Middle School	25400 Oak DR	Damascus	MD	20872	301-253-7010	2	2
4	Bannockburn Elementary School	6520 Dalroy LN	Bethesda	MD	20817	301-320-6555	0	0
5	Belmont Elementary School	19528 Olney Mill RD	Olney	MD	20832	301-924-3140	0	1
6	Blake, James H. High School	300 Norwood RD	Silver Spring	MD	20905	301-879-1300	4	2
7	Brown Station Elementary School	851 Quince Orchard BLVD	Gaithersburg	MD	20878	301-840-7172	1	1
8	Burnt Mills Elementary School	11211 Childs ST	Silver Spring	MD	20901	301-649-8192	1	1
9	Burtonsville Elementary School	15516 Old Columbia Pike	Burtonsville	MD	20866	301-989-5654	2	1
10	Cabin John Middle School	10701 Gainsborough RD	Potomac	MD	20854	301-469-1150	2	2
11	Carderock Springs Elementary School	7401 Persimmon Tree LN	Bethesda	MD	20817	301-469-1034	1	1
12	Cashell Elementary School	17101 Cashell RD	Rockville	MD	20853	301-924-3130	1	2
13	Clearspring Elementary School	9930 Moyer RD	Damascus	MD	20872	301-253-7004	1	1
14	Clemente, Roberto Middle School	18808 Waring Station RD	Germantown	MD	20874	301-601-0344	2	2
15	Clopper Mill Elementary School	18501 Cinnamon DR	Germantown	MD	20874	301-353-8065	0	1
16	Damascus Elementary School	10201 Bethesda Church RD	Damascus	MD	20872	301-253-7080	1	1
17	Diamond Elementary School	4 Marquis DR	Gaithersburg	MD	20878	301-840-7177	0	1
18	Eastern Middle School	300 University BLVD	Silver Spring	MD	20901	301-650-6650	1	1
19	Fallsmead Elementary School	1800 Greenplace TER	Rockville	MD	20850	301-279-4984	1	1
20	Farquhar, William H. Middle School	16915 Batchellors Forest RD	Olney	MD	20832	301-924-3100	2	2
21	Flower Valley Elementary School	4615 Sunflower DR	Rockville	MD	20853	301-924-3135	1	1
22	Gaithersburg Elementary School	35 North Summit AVE	Gaithersburg	MD	20877	301-840-7136	1	1
23	Gaithersburg Middle School	2 Teachers' WAY	Gaithersburg	MD	20877	301-840-4554	2	1
24	Georgian Forest Elementary School	3100 Regina DR	Silver Spring	MD	20906	301-460-2170	1	1
25	Grafton Center	12301 Academy Way	Rockville	MD	20852		0	1
26	Greencastle Elementary School	13611 Robey RD	Silver Spring	MD	20904	301-595-2940	2	1
27	Grosvenor Center	5701 Grosvenor LN	Bethesda	MD	20014		2	2
28	Hoover, Herbert Middle School	8810 Post Oak RD	Rockville	MD	20854	301-469-1010	1	1
29	Jones Lane Elementary School	15110 Jone LN	Darnestown	MD	20878	301-840-8160	1	1
30	Key, Francis Scott Middle School	910 Schindler DR	Silver Spring	MD	20903	301-431-7630	3	2
31	King, Martin Luther Middle School	13737 Wisteria DR	Germantown	MD	20874	301-353-8080	2	1
32	Kingsview Middle School	18909 Kingsview RD	Germantown	MD	20874	301-601-4611	5	2
33	Lake Seneca Elementary School	13600 Wanegarden DR	Germantown	MD	20874	301-353-0929	1	1
34	Neelsville Middle School	11700 Neelsville Church RD	Germantown	MD	20874	301-353-8064	3	2
35	North Bethesda Middle School	8935 Bradmoor ST	Bethesda	MD	20817	301-530-4900	3	2
36	North Chevy Chase Elementary School	3700 Jones Bridge RD	Chevy Chase	MD	20815	301-657-4950	0	1
37	Parks, Rosa Middle School	19200 Olney Mill RD	Olney	MD	20832	301-924-3180	2	2
38	Poole, John Middle School	17014 Tom Fox Ave.	Poolsville	MD	20837	301-972-7979	2	2
39	Potomac Elementary School	10311 River RD	Rockville	MD	20854	301-469-1042	1	1
40	Pyle, Thomas W. Middle School	6311 Wilson LN	Bethesda	MD	20817	301-320-6540	1	2
41	Radnor Center (Chevy Chase ES)	7000 Radnor RD	Bethesda	MD	20817	301-657-4994	0	1
42	Redland Middle School	6505 Muncaster Mill RD	Rockville	MD	20855	301-840-4680	3	2
43	Resnik, Judith A. Elementary School	7301 Hadley Farms DR	Gaithersburg	MD	20879	301-670-8200	1	1
44	Ridgeview Middle School	16600 Raven Rock DR	Gaithersburg	MD	20878	301-840-4770	2	2

45	Ritchie Park Elementary School	1514 Dunster RD	Rockville	MD	20854	301-279-8475	2	1	
46	Rock Creek Forest Elementary School	8330 Grubb RD	Chevy Chase	MD	20815	301-650-6410	0	1	
47	Rock View Elementary School	3901 Denfeld AVE	Kensington	MD	20895	301-929-2002	0	1	
48	Rocky Hill Middle School	22500 Wims RD	Clarksburg	MD	20871	301-353-8282	1	2	
49	Rosemary Hills Elementary School	2111 Porter RD	Silver Spring	MD	20910	301-650-6400	0	1	
50	Rosemont Elementary School	16400 Alden AVE	Gaithersburg	MD	20877	301-840-7123	2	1	
51	Sequoyah Elementary School	17301 Bowie Mill RD	Derwood	MD	20855	301-840-5335	1	1	
52	Seven Locks Elementary School	9500 Seven Locks RD	Bethesda	MD	20814	301-469-1038	1	1	
53	Shady Grove Middle School	8100 Midcounty HWY	Gaithersburg	MD	20877	301-670-8242	2	2	
54	Silver Spring International	313 Wayne Ave.	Silver Spring	MD	20910	301-650-6544	1	1	
55	Sligo Middle School	1401 Dennis AVE	Silver Spring	MD	20902	301-649-8121	1	2	
56	Stone Mill Elementary School	14323 Stonebridge View DR	Gaithersburg	MD	20879	301-279-4975	1	1	
57	Stonegate Elementary School	14811 Notley RD	Silver Spring	MD	20905	301-989-5668	0	1	
58	Takoma Park Elementary School	7511 Holly AVE	Takoma Park	MD	20912	301-650-6414	0	1	
59	Tilden Center (Wood MS)	6300 Tilden LN	Rockville	MD	20852	301-320-6515	2	2	
60	Tilden Middle School	11211 Old Georgetown RD	Rockville	MD	20852	301-230-5930	3	3	
61	Travilah Elementary School	13801 Dufief Mill RD	Gaithersburg	MD	20878	301-840-7153	1	1	
62	Twinbrook Elementary School	5911 Ridgeway AVE	Rockville	MD	20851	301-230-5925	1	1	
63	Waters Landing Elementary School	13100 Waters Landing DR	Germantown	MD	20874	301-353-0915	2	1	
64	Wayside Elementary School	10011 Glen RD	Potomac	MD	20854	301-279-8484	0	1	
65	Westbrook Elementary School	5110 Allan TER	Bethesda	MD	20816	301-320-6506	1	0	
66	Westland Middle School	5511 Massachusetts AVE	Bethesda	MD	20816	301-320-6515	2	1	
67	Wheaton Woods Elementary School	4510 Faroe PL	Rockville	MD	20853	301-929-2018	1	1	
68	White Oak Middle School	12201 New Hampshire AVE	Silver Spring	MD	20904	301-989-5780	3	2	
69	Wood Acres Elementary School	5800 Cromwell Dr.	Bethesda	MD	20816	301-3206502	2	1	
70	Woodfield Elementary School	4200 Woodfield RD	Gaithersburg	MD	20879	301-253-7085	1	2	
							<b>TOTAL</b>	<b>94</b>	<b>93</b>

July 15, 2003



### Baseball/Softball Lighting Capacity - Measured in Hours Per Week

Day of Week	Non-Lighted Hours	Lighted Hours	Total Hours	Assumptions
Sunday	5	3	8	Fields permitted from 1:00 - 6:00 (5 Hours non Lighted) 6:00 to 9:00 (3 Hours Lighted)
Monday	2	3	5	Field permitted from 6:00-8:00 (2 Hours non Lighted) and 8 to11:00 (3 hours Lighted)
Tuesday	2	3	5	Field permitted from 6:00-8:00 (2 Hours non Lighted) and 8 to11:00 (3 hours Lighted)
Wednesday	2	3	5	Field permitted from 6:00-8:00 (2 Hours non Lighted) and 8 to11:00 (3 Hours Lighted)
Thursday	2	3	5	Field permitted from 6:00-8:00 (2 Hours non Lighted) and 8 to11:00 (3 Hours Lighted)
Friday	2	3	5	Field permitted from 6:00-8:00 (2 Hours non Lighted) and 8 to11:00 (3 Hours Lighted)
Saturday	9	5	14	Fields permitted from 9:00 - 6:00 (9 Hours non lighted) and 6:00 to 11:00 (5 Hours Lighted)
<b>Total</b>	<b>24</b>	<b>23</b>	<b>47</b>	<b>Lighting nearly doubles the capacity of a baseball/softball field from 24 to 47 hours of use</b>

### Soccer Lighting Capacity - Measured in Hours Per Week\*

Day of Week	Non-Lighted Hours	Lighted Hours	Total Hours	Assumptions
Sunday	6	0	6	Fields permitted from 1:00 - 7:00 (6 Hours non Lighted) Fields Rested at Night
Monday	0	0	0	Fields Rested
Tuesday	2	2.5	4.5	Field permitted from 6:00-8:00 (2 Hours non Lighted) and 8 to10:30 (2 .5 hours Lighted)
Wednesday	2	2.5	4.5	Field permitted from 6:00-8:00 (2 Hours non Lighted) and 8 to10:30 (2 .5 hours Lighted)
Thursday	2	2.5	4.5	Field permitted from 6:00-8:00 (2 Hours non Lighted) and 8 to10:30 (2 .5 hours Lighted)
Friday	2	2.5	4.5	Field permitted from 6:00-8:00 (2 Hours non Lighted) and 8 to10:30 (2 .5 hours Lighted)
Saturday	6	0	6	Fields permitted from 1:00 - 7:00 (6 Hours non Lighted) Fields Rested at Night
<b>Total</b>	<b>20</b>	<b>10</b>	<b>30</b>	

Lighting doubles the capacity for Soccer during weekday evenings when demand is at the peak.

\* Assumes surface is grass

5/12/2003

14

21724 Brink Meadow Lane  
Germantown, MD 20876  
April 16, 2003

Mr. Derick Berlage, Chairman  
Montgomery County Planning Board  
Montgomery County Regional Office  
8787 Georgia Ave.  
Silver Springs, MD 20910

RECEIVED  
0601  
APR 17 2003

OFFICE OF THE CHAIRMAN  
THE MARYLAND NATIONAL CAPITAL  
PARK AND PLANNING COMMISSION

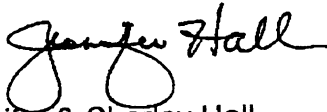
Dear Mr. Berlage:

As parents of two sons who love the game of baseball, we am very aware of the shortage of baseball fields in the county. We are of course, looking forward to the opening of the new Ridge Road Recreation Park across the street from our home, which will bring three lighted fields to our area. It will be nice to have these additional fields in our community.

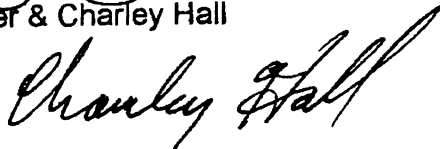
We am writing today to ask you to please continue the plan to add lights to the fields at Damascus Regional park. These are nice fields to play on, and to have them available to teams after dark would be a great asset to the baseball community. We know the surrounding neighborhood is concerned about the lights and the additional noise and traffic, but I think once the lights are installed and the fields are in use, the neighbors will find this is not as big a deal as they think it will be. There are neighborhoods around both Cabin John and Wheaton Regional Parks, and these fields are lite also. Being able to use Damascus Regional Park for night games would definitely help alleviate the demand on the current fields, and would also cut down on upper county teams having to travel to Wheaton and Olney to play night games.

Thank you for your consideration in this matter.

Sincerely,



Jennifer & Charley Hall



May 7, 2003

Lucy Wilson  
Kings Bridge Homeowners Association  
c/o IKO Property Management  
3403 Olanwood Court, Suite 101  
Olney, MD 20832

RECEIVED  
0698  
MAY 09 2003

Butch Payton, Project Manager, M-NCPPC  
Parkside Headquarters  
9500 Brunett Avenue, Rm. B-113  
Silver Spring, MD 20901

OFFICE OF THE CHAIRMAN  
THE MARYLAND NATIONAL CAPITAL  
PARK AND PLANNING COMMISSION

Dear Mr. Payton,

I am the property manager for Goshen Oaks, a community of 214 homes that borders Damascus Recreational Park. Many residents in the community received notice that lighting is to be installed at four ball fields in this park. Residents living in Goshen Oaks will be negatively impacted with this change to the park and as their representative I am asking the M-NCPPC to reconsider their plans.

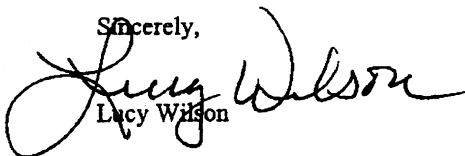
The addition of lights to the ball fields of this park will have other adverse effects on adjacent neighborhoods:

- There will be an increase in traffic cutting through Goshen Oaks that has a large number of children who would be out riding bikes and crossing streets.
- The roadsides in Goshen Oaks have already taken a beating from careless drivers going off the road. The roadsides in our neighborhood are eyesores with Founders Way, the main road through the community being in the worse condition. Montgomery County has informed our HOA that they will no longer repair these areas. As a result the homeowners has to bear the cost of repairs. As bad as the roadsides are now, the additional traffic will worsen their condition.
- Noise from the games will be increased as field usage increases. There is already hear noise from early evening games. Why should residents who live adjacent to the park be subjected to this noise every night of the week?
- The increase in cars will spill over from the already full parking lots and infringe on nearby residents property.
- Along with additional noise and traffic there will also be more litter in our streets.
- The semi-rural character of the area will be degraded. This park was placed in a residential area. The anticipated increase in ball field use will turn the area into a sports complex atmosphere

Goshen Oaks residents understand that there is a shortage of ball fields in Montgomery County. The population has increased dramatically and continues to grow. The need for ball fields should have been anticipated and planned for as developers added houses throughout the County. The answer is not to take existing fields that were not meant for use after dark and convert them.

Damascus Recreational Park does not currently have ball field lighting and was not designed for night use. The permanent impact on adjacent homes and neighborhoods needs to take precedence over the inconvenience of voluntary recreational users. Installing lighting will change the original intended use of the park. Unfortunately nearby residents will receive no benefit from this change and will be subjected to many negative effects including a decrease in property values.

Sincerely,

  
Lucy Wilson

CC:  
M-NCPPC Planning Board  
Chairman's Office  
Derek Berlage  
Montgomery County Regional Office Building  
8787 Georgia Ave.  
Silver Spring, MD 20910

16



March 31, 2003

To the Montgomery County Council:

I recently learned that the Montgomery County Department of Park and Planning (MCDPP) and Maryland-National Capital Park and Planning Commission (M-NCPPC) have proposed to light the four ball fields located in the Damascus Recreational Park for night games. Apparently, this is part of a broader initiative to address ball field shortages throughout the county.

I attended the Public Information Meeting held at Damascus High School on March 27, 2003. The meeting was advertised and presented as a "demonstration" of a new, low impact lighting system designed by a particular company (even though it was represented that the contract would be the subject of competitive bidding.) Afterwards, I spoke to several neighbors who told me that they reluctantly did not attend the meeting because it appeared from the Notice to be a "done deal." Nevertheless, there was significant community opposition expressed at the meeting, and it was obvious that the plan to light these fields was misguided and wasteful of taxpayer money.

Although I sympathize with the professed need for additional ball fields in the upper county, lighting the four fields at Damascus Recreational Park simply is not the answer -- it would have a significant adverse impact on both the park, and the surrounding neighborhoods. My reasons for opposing the plan are as follows:

Is there really a need for lighted fields at the park?

At the March 27<sup>th</sup> meeting, a representative of the local Sports Association stated that currently, on a typical Saturday, the last game at the park begins at 3:00 p.m. and is over well before 6:00 p.m. -- even though there is often daylight well past 9:00 p.m.! The representative added that there usually are no games scheduled for late afternoons on Sundays. Are the existing fields really being used efficiently? The Sports Association representative had no explanation.

It also was evident at the meeting that the MCDPP and M-NCPPC have failed to consider the positive impact of several new ball fields (some with lights) that have been added at the corner of Route 27 (Ridge Road) and Route 355. These fields will be available for the first time this spring. One of these fields is the new home of the Blackrocks, a team that previously competed with youth teams for space at Damascus Regional Park. MCDPP and M-NCPPC were also unaware of the current plans of the new Arorahills community to add two new ball fields. This planned community has broken ground off Route 27, and is just a mile or so from the Damascus Regional Park. The sitemap showing these new ball fields can be seen at the community's website: [arorahills.com](http://arorahills.com).

MCDPP and M-NCPPC also failed to consider the alternative of expanding or adding lights to two existing fields at nearby Ovid Hazen Park. The Ovid Hazen fields are also only about a mile from Damascus Recreational Park, and are surrounded by cornfields -- in an area with no existing homes or neighborhoods. Clearly, Ovid Hazen should have been considered, but was not.

Lighted fields in Damascus Regional Park will have a devastating impact on the quality of life in the nearby neighborhoods

Damascus Recreational Park is currently a small, quiet park, located down Kings Valley, a two-lane country road. For example, there are no stores or businesses within walking distance of the ball fields.

There are two established communities and several individual homes adjacent or within earshot of the ball fields. Over the years, these neighbors have become used to hearing noise from the ball fields during Saturday and early evening games. However, the current plan to allow night games to be played as late as 11:00 p.m., seven nights a week, will have a significant negative impact. Noise and light spillover also will have an adverse effect on nearby homes and wildlife habitats -- the current plan is to bring light towers, some as tall as 60 and 70 feet, to these four rural ball fields.

Finally, there is major concern that games lasting to 11:00 p.m. every night will create problems such as increased trash, cut-through traffic, reckless driving, and drinking and rowdiness that will be disruptive to the neighboring communities. Despite representations to the contrary, everyone knows that these late night games will involve teenagers and adults, not Little Leaguers.

Clearly, lighting the fields at Damascus Regional Park is a terrible, wasteful, and probably unnecessary, idea. Please preserve the quality of life now enjoyed by the neighboring homes and communities by rejecting this misguided plan.

Very truly yours,

Jeffrey K. Stith  
10231 Crosscut Way  
Damascus, Maryland 20872

April 9, 2003

Ann Damon  
10008 Founders Way  
Damascus, MD 20872

Honorable Mike Knapp  
County Council Office Building  
100 Maryland Avenue  
Rockville, MD 20850

RECEIVED  
0577  
APR 09 2003

OFFICE OF THE CHAIRMAN  
THE MARYLAND NATIONAL CAPITAL  
PARK AND PLANNING COMMISSION

Dear Mr. Knapp,

I am a resident of Damascus and live in Goshen Oaks, a community adjacent to the Damascus Recreational Park. My household was one of the many that received a notice from the M-NCPPC regarding the plan to install lighting at four ball fields in this park. I attended their community meeting on March 27, where further information about the project was available. I, along with many residents in Goshen Oaks, am still strongly opposed to adding lights to these ball fields. The meeting made it clear that there would eventually be heavy use of these fields with games being played up to seven nights a week during the spring, summer, and fall. The park will become a sports complex. As one attendee pointed out, these are the times of the year when we are going to be out in our yards in the evenings and will have the windows of our homes open allowing us to hear the nightly noise from the park.

The addition of lights to the ball fields of this park will have other adverse effects on adjacent neighborhoods:

- There will be an increase in traffic cutting through my neighborhood that has a large number of children who would be out riding bikes and crossing streets.
- The roadsides in Goshen Oaks have already taken a beating from careless drivers going off the road. The roadsides in our neighborhood are eyesores with Founders Way, the main road through the community being in the worse condition. Montgomery County has informed our HOA that they will no longer repair these areas. As a result the homeowners has to bear the cost of repairs. As bad as the roadsides are now, the additional traffic will worsen their condition.
- Noise from the games will be increased as field usage increases. I can already hear noise from early evening games. Why should residents who live adjacent to the park be subjected to this noise every night of the week?
- The increase in cars will spill over from the already full parking lots and infringe on nearby residents property.
- Along with additional noise and traffic there will also be more litter in our streets.
- The semi-rural character of the area will be degraded. This park was placed in a residential area. The anticipated increase in ball field use will turn the area into a sports complex atmosphere

Ironically, the same time this expensive project (\$200,000 per field!) is being planned, our library's are facing cut backs which will effect service. There are over 400,000 residents in the County who use the libraries for many purposes. The number of people who will benefit from lights being installed at ball fields is minimal at best. I am disappointed that the County has such inappropriate priorities.

There is a shortage of ball fields in Montgomery County. The population has increased dramatically and continues to grow. The need for ball fields should have been anticipated and planned for as developers added houses throughout the County. The answer is not to take existing fields that were not meant for use after dark and convert them.

Damascus Recreational Park does not currently have ball field lighting and was not designed for night use. The permanent impact on neighboring homes needs to take precedence over the inconvenience of voluntary recreational usage. Installing lighting will change the original intended use of the park. Unfortunately nearby residents will receive no benefit from this change and will be subjected to many negative effects.

Sincerely,

  
Ann Damon

CC:  
M-NCPPC Planning Board  
Chairman's Office  
Derek Berlage  
Montgomery County Regional Office Building  
8787 Georgia Ave.  
Silver Spring, MD 20910

19



April 9, 2003

Ann Damon  
10008 Founders Way  
Damascus, MD 20872

Butch Payton, Project Manager, M-NCPPC  
Parkside Headquarters  
9500 Brunett Avenue, Rm. B-113  
Silver Spring, MD 20901

RECEIVED  
0578  
APR 09 2003

OFFICE OF THE  
THE MONTGOMERY COUNTY CAPITAL  
PARK AND PLANNING COMMISSION

Dear Mr. Payton,

I have written to you once about my concerns with the planned lighting at Damascus Recreational Park ball fields and wanted to write again after attending the Public Information Meeting held March 27 at Damascus High School. As a resident of a neighborhood adjacent to this park, I am still strongly opposed to adding lights to these ball fields. The meeting made it clear that there would eventually be heavy use of these fields with games being played up to seven nights a week during the spring, summer, and fall. As one attendee pointed out, these are the times of the year when we are going to be out in our yards in the evenings and will have the windows of our homes open allowing us to hear the nightly noise from the park.

The addition of lights to the ball fields of this park will have other adverse effects on adjacent neighborhoods:

- There will be an increase in traffic cutting through my neighborhood that has a large number of children who would be out riding bikes and crossing streets.
- The roadsides in my neighborhood, Goshen Oaks, have already taken a beating from careless drivers going off the road. The roadsides in our neighborhood are eyesores with Founders Way, the main road through the community being in the worse condition. Montgomery County has informed our HOA that they will no longer repair these areas. As bad as they are now, the additional traffic will worsen their condition.
- Noise from the games will be increased as field usage increases. I can already hear noise from early evening games. Why should residents who live adjacent to the park be subjected to this noise every night of the week?
- The increase in cars will spill over from the already full parking lots and infringe on nearby residents property.
- Along with additional noise and traffic there will also be more litter in our streets.
- The semi-rural character of the area will be degraded. This park was placed in a residential area. The anticipated increase in ball field use will turn the area into a sports complex atmosphere

I understand that there is a shortage of ball fields in Montgomery County. The population has increased dramatically and continues to grow. The need for ball fields should have been anticipated and planned for as developers added houses throughout the County. The answer is not to take existing fields that were not meant for use after dark and convert them.

Damascus Recreational Park does not currently have ball field lighting and was not designed for night use. The permanent impact on neighboring homes needs to take precedence over the inconvenience of voluntary recreational usage. Installing lighting will change the original intended use of the park. Unfortunately nearby residents will receive no benefit from this change and will be subjected to many negative effects.

Sincerely,

  
Ann Damon

CC:

~~Montgomery County Planning Board~~

Derek Berlage  
Montgomery County Regional Office Building  
8787 Georgia Ave.  
Silver Spring, MD 20910

20

**Preller, Barbara**

**From:** Carol Lee Hilewick, PH.D. [hilewick@losrefugios.com]  
**Sent:** Sunday, May 25, 2003 7:26 PM  
**To:** MCP-Chairman  
**Subject:** Wheaton Regional Park: lighting and traffic

**RECEIVED**  
 0790  
 MAY 28 2003

**OFFICE OF THE CHAIRMAN  
 THE MARYLAND NATIONAL CAPITAL  
 PARK AND PLANNING COMMISSION**

I am responding to the announcement sent to our homes about the Thursday, May 29, 2003 meeting about lighting the athletic fields at Wheaton Regional Park.

I live at 11513 Orebaugh Avenue, Silver Spring, MD 20902. My home phone number is 301.649.7773.

In general, I am opposed to nighttime lighting for the simple reason it leads to light pollution. We who live nearby have chosen to reside in a neighborhood nestled in the woods. My concern is that nighttime lighting will interfere with the nighttime habits of the wildlife and, in addition, contribute to the light pollution we already endure.

I imagine that the lighting only will be used when a game is actually played. I believe this is the type of lighting now selected for most of the County's athletic fields. Of course, this is preferable to constant lighting.

The introduction of such lighting will contribute to another neighborhood problem. We are facing increased traffic. For us on the other side of Arcola Avenue, we often cannot enter Arcola Avenue without waiting a long time for traffic to clear. Further, we must often run a serious risk as the traffic speeds down the hill toward Georgia from the Kemp Mill/Arcola intersection. Facing the periodically heavy traffic exiting from the Park via Orebaugh Avenue on that side of Arcola Avenue makes our exiting or entering our neighborhood difficult.

Please let me know about the plans for a traffic light at the intersection of Arcola and Orebaugh Avenues. Such a light would allow visitors to Wheaton Regional Park and residents of the neighborhood to exit and enter safely. In addition, pedestrians and bicyclists attempting to cross Arcola to arrive at Wheaton Regional Park would be provided significant safety benefits. The bicyclists and walkers arrive at Arcola and Orebaugh through Sligo Park. Crossing Arcola Avenue is often very dangerous, especially for the elderly and the families pushing strollers or walking with youngsters. We also have a significant number of disabled residents in the neighborhood. Crossing Arcola to arrive at the Park has become very difficult for them.

I typically see patients on Thursday evenings. If I am able, I will attend the meeting.

Please put these remarks into the formal record. Please respond to my concerns as stated above. Thank you!

(21)



THE MARYLAND-NATIONAL CAPITAL PARK & PLANNING COMMISSION

June 20, 2003

Ms. Carol Lee Hilewick  
11513 Orebaugh Avenue  
Silver Spring, Maryland 20902

Dear Ms. Hilewick:

Thank you for your letter of May 25, 2003, expressing your concerns about the lighting of additional fields at Wheaton Regional Park. I am sorry that you were unable to attend the public meeting held on Thursday May 29 at the Wheaton Maintenance Facility. Both light pollution and vehicular traffic were addressed.

The technology of sports field lighting has changed drastically over the last decade. The constant research and development performed by the major lighting manufacturers continues to lead to further design improvements and the Department of Park and Planning makes every effort to capitalize on these advancements in technology. We do this for the benefit of the players and spectators as well as for our neighbors. Through the use of the most current technology, we have the ability to control light spill and light glare better than ever before; and we feel that we have been very successful in minimizing the impact of sports field lighting on our neighbors.

You are correct in assuming that the lights would only be on during an actual game. Nights when there are no games scheduled, or when games are cancelled, the lights would not be turned on. Park staff monitors the athletic area during the hours of use to ensure, among other things, the lights are only on when required.

Regarding your concerns about the traffic at the intersection of Arcola and Orebaugh, funds are budgeted for a traffic study to occur during the planning phase of the proposed project. Currently, the project is slated for planning and design in 2004 and 2005. Construction is tentatively planned for 2006 and 2007. During the 2004/2005 budget cycle, all necessary traffic studies will be performed. Installation of any traffic control device at the intersection of Arcola and Orebaugh will be determined by those traffic studies.

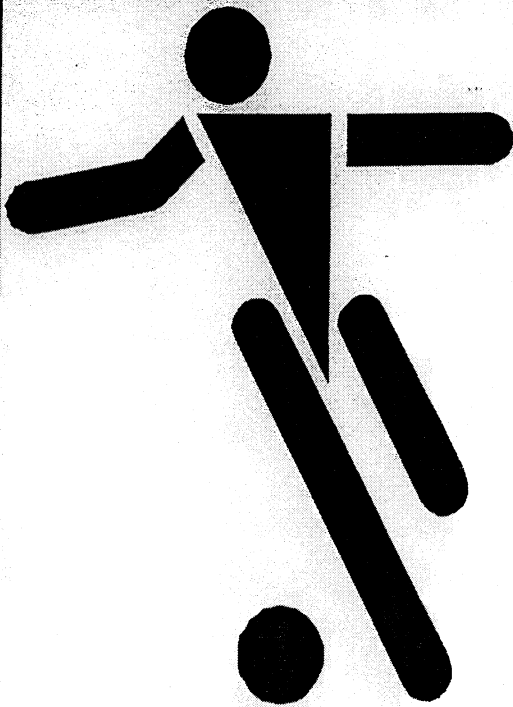
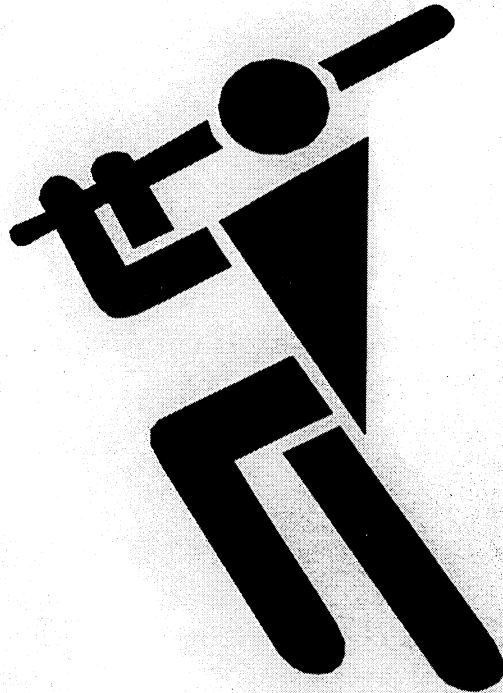
Thank you, again, for taking the time to express your concerns regarding this project. I hope I have satisfactorily addressed them. Please feel free to contact me again should you have any additional questions regarding this matter.

Sincerely,

Derick P. Berlage  
Chairman



**BALLFIELD  
WORK GROUP  
REPORT**



**JANUARY 2002**

**M-NCPPC**

***BALL FIELD WORK GROUP - SUMMARY REPORT  
DRAFT: 11/29/01  
TABLE OF CONTENTS***

***I. Background on Ball Field Initiatives and Work Program***

***II Work Group Accomplishments***

***III. New Field Development Initiatives***

***IV. The Adopt-A-Field Agreement and Appeals Process***

***V. Permitting and Fee Modifications***

***VI. Outstanding Issues***

***VII. Interagency Cooperation***

***VIII Ancillary Ball Field Issues***

***IX. Appendix***

- A. Summary report of the work by the Sub-Committee on New Field Development*
- B. Sample of the Comprehensive Adopt-A-Field Agreement*
- C. List of Adopted and Anticipated Agreements for ICB fields*
- D. Timeline for Ball Field Application Process*
- E. Sample from website of page for local park fields*
- F. Sample from website of page for school fields*

**BALL FIELD WORK GROUP - SUMMARY REPORT**  
**DRAFT: 11/29/01**

**I. Background on Ball Field Initiatives and Work Program**

In January, 1999, the Montgomery County Planning Board and the Interagency Coordinating Board approved the formation of a Ball Field Work Group to recommend alternatives to address the acute shortage of ball fields in Montgomery County. This group of users, agency staff and Recreation Area Advisory Board members developed a county-wide inventory of athletic fields and prioritized projects and associated ball field initiatives for inclusion in the FY 01-06 Capital Improvements Programs and associated operating budgets. During their work, they also highlighted a series of policy and programming issues that were added to the Work Program by the Planning Board and the County Council. When the Work Group made its report in July 1999, it strongly recommended that a new, reconstituted interagency Work Group be created to address the following tasks:

- ◆ *Explore potential for new field development and renovation and partnerships to create new field opportunities*
- ◆ *Develop field maintenance standards and assure coordination of school and park Adopt-A-Field programs*
- ◆ *Examine the user fee and permitting policies of the Department of Park and Planning and the Community Use of Public Facilities (CUPF)*

By joint resolution of the Montgomery County Planning Board and the Interagency Coordinating Board(ICB) signed in July 1999, the second Ball field Work Group (BWG) was formed to follow-up on these issues. The Work Group's membership included representatives of organized sports in softball, baseball, soccer, rugby, football, lacrosse and cricket, in addition to staff from the CUPF, M-NCPPC, and the Montgomery County Recreation Department. Chaired by Bill Kyle and Jim Kilby, the BWG had its first meeting in December 1999 and divided itself into sub-committees organized around each of those tasks.



## II. Work Group Accomplishments

- ◆ A comprehensive Adopt-A-Field agreement had been finalized, which would ultimately be used by both Parks and CUPF. While maintenance standards for fields and other expectations of adoptees were synonymous in the document, the only difference (agreed upon by both agencies) would be the allowed benefit of use: 2 week-days and one weekend day for park fields and 4 weekdays and one weekend day or 2 weekdays and 2 weekend days for school fields.
- ◆ A format had been developed for the review of partnership proposals to create additional field space
- ◆ By the end of June 2002, mowing and ball field maintenance will be performed at 67 school sites, accounting for 171 fields.
- ◆ From July 1999 to July 2002, \$2,885,000 will have been spent on the 171 school field renovations.
- ◆ In FY 2002, \$985,000 will be spent maintaining improved school fields.
- ◆ An hourly fee for use of local park and elementary school/middle school fields (\$3 per hour for a youth group; \$6 per hour for an adult group) was approved by the Planning Board (The ICB also approved the recommended fee at this January meeting). Revenues from hourly fees were recommended to be used for field maintenance, enforcement and program evaluation. However, these fees were not approved by County Council.
- ◆ A comprehensive game and practice application process was approved for use by both agencies.
- ◆ The ICB and the BWG developed a comprehensive list of park and school field amenities and dimensions and appropriate uses.
- ◆ New websites were developed by both agencies ([www.mc-mncppc.org/permits](http://www.mc-mncppc.org/permits), which links to [www.emontgomery.org](http://www.emontgomery.org)). Ready for use in the Spring application season, the websites provide the user with geographic information on ball field locations, rules and regulations, fees and application forms.

### III. New Field Development Initiatives

The Subcommittee on New Field Development and Field Renovations has coordinated, or provided input on, a large number of Ball field Initiatives projects that are located at both parks and schools. The major goal of these projects has been to take poor quality, undersized fields and reconfigure and renovate them so they are suitable for game play. These efforts are summarized below and include public/private partnership projects with user groups, adding ball field lighting, increasing the number of 90 foot baseball fields, major field renovations at closed schools, elementary schools, middle schools and parks that create new game fields, and coordinating with Montgomery County Schools on improving fields at school renovation sites. The report included in attachment B includes a brief description of these initiatives followed by a list of completed, ongoing, and proposed projects in each category.

- Public/Private Partnerships-These projects involve cost sharing with user groups to create new game field areas. *Three sites have been completed under this program (Montrose, Greencastle and Grosvenor Elementary Schools) and three more are under consideration (Northwood High School, and Dennis Avenue and Alta Vista Elementary Schools)*
- Lighting Projects- Lighting of fields at parks and schools is beneficial as it provides maximum utilization of existing fields. A one-year FY00 Ball field Lighting Capital Improvements Program (CIP) project enabled the lighting of several fields and the Ball field Initiatives CIP Project will continue this important program. *To date, five fields have been completed (Cabin John Regional Park #3, 4; Fairland Recreational Park #2,#C, and Blake H.S. Stadium, four more are underway( Blake H.S. 3 fields, and Wheaton Regional Park #3), and four additional sites are under consideration including fields at Damascus Recreational Park, Wheaton Regional Park #4,5, and Seneca Valley and BCC High Schools fields.*
- 90-Foot Baseball Fields -User groups have identified a deficiency of 90-foot baseball fields for teen and adult play. *Six new fields have been added including three park field conversions (Veirs Mill, Aspen Hill, and Falls Road Local Park), one new park field (Ovid Hazen Wells) and two new high school fields (Blair and Blake High School). Two additional 90- foot fields are under construction (Ridge Road Recreational Park and Wood Middle School) and three more are proposed ( Ovid Hazen Wells Recreational Park, and two at Laytonia Recreational Park).*
- Elementary School Initiatives-The Interagency Coordinating Board in cooperation with Montgomery County Public Schools staff identified elementary schools that could be renovated as game fields and those that could benefit from turf maintenance and

additional portable goals. Projects characterized as a “new field” for both elementary and middle school initiatives received a skinned infield, player protection fences,

team benches and dugout area and generally, a new backstop. Maintenance responsibilities for completed elementary and middle school ball field initiative sites were transferred to the Department of Parks. *The project to date has provided thirteen new game fields, two practice areas, nineteen turf enhancements, with an additional four game fields and three practice areas ongoing. Specific sites are listed in the attached report.*

- Middle School Initiatives-The Recreation Department evaluated all middle school fields and worked with MCPS to identify and prioritize field reconstruction projects. Many of these fields were poor quality and underutilized. *As shown on the chart in the attached report, new game fields have been completed at nineteen schools, seven more sites are underway and eight more are proposed.*
- Projects at Closed Schools -Use of closed school sites offers another potential opportunity for increasing the number of fields available for games and practices. This is particularly critical in the down-county area where needs are high and available land is scarce. *The Subcommittee has looked at the potential for closed school field improvements and has already completed two projects (Montrose and Grosvenor) as public/private partnerships. Additional sites being considered include Rockinghorse, Dennis Avenue and Alta Vista elementary schools.*
- Ball field Initiative CIP Projects on Park Property- Many park reconfigurations were implemented in FY 01 and 02 as part of the Ball field Initiatives Project and are listed in the chart in the attached report. These involved creation of new game fields and in most cases included installation of backstops, benches, and protective player fencing. *Ball field Initiative Projects scheduled in FY02 include providing a new field at Rockinghorse (closed school), and total renovation of the Blair High School softball field. FY03 funding will primarily be utilized to construct a new softball/baseball field on the Hondros Property in Germantown adjacent to the new Spark Matsunaga Elementary School.*
- The Ball field Renovation Program - Many ball field renovations have occurred to improve the safety and playability of M-NCPPC Park Fields. Improvements include new backstops and fencing and player benches and player protection fences, regrading and re-seeding deteriorated fields. *FY01 Projects include renovations at Olney Manor Recreational Park, and Strawberry Knolls, Longwood, Sundown Road, Centerway, Bowie Mill, Maplewood, Timberlawn, and Avenel Local Parks. FY 02 projects underway or proposed include renovations at Cabin John Regional, and Colesville, Gunner’s Branch, Norwood, Olney Family, Quince Orchard Knolls, Rays Meadow, Sangamore and Takoma Piney Branch Local Parks.*



The sub-committee addressed issues concerning field maintenance standards, priority use, allowable time and an appeals process for disputes. A comprehensive Adopt-A-Field agreement was composed and has been reviewed by the legal staff of both the M-NCPPC and the MC County Government. (*see Appendix B*)

- ◆ The Department of Park and Planning to date recognizes the agreements that were in place during a pilot program prior to the development of the new agreement. In exchange for maintaining park fields, adopting organizations are granted 2 weekday evenings and one weekend day. They are:
  - Cannon Road Elementary School fields #1 and #2 – Burtonsville Athletic Association
  - Burtonsville Local Park field #1 – Burtonsville Athletic Association
  - Cloverly Local Park field #1 and #2 – Burtonsville Athletic Association
  - Calverton Galway Local Park fields #1 – Burtonsville Athletic Association
  - West Fairland Local Park fields #1 and #2 – Burtonsville Athletic Association
  - Colesville Local Park field #1 – Burtonsville Athletic Association
  - Columbia Local Park field #1, 2 and 3 – Burtonsville Athletic Association
  - Spencerville Local Park field #2 – Burtonsville Athletic Association
  - Good Hope Local Park fields #1 and #2 – Burtonsville Athletic Association
  - Newport Mills Local Park fields #1 and #2 – BCC Baseball in partnership with CYO
- ◆ Prior to the unified agreement developed through the Ball field Work Group, the Office of Community Use of Public Facilities monitored A-A-F agreements with 14 organizations involving 20 school sites and over 30 fields. To date, CUPF has received inquiries from 9 additional organizations and several previous A-A-F holders seeking to adopt additional fields. Adopting organizations are granted use on four weekday evenings and one full weekend day. (See Appendix C)

## V. Permitting and Fee Modifications

The sub-committee for permitting and fees addressed policy and procedure compatibility surrounding the following issues for both Parks and CUPF:

### ◆ *Simplify and make compatible the field application process:*

- All inventory of park and school fields have been placed on both agencies' websites, including details such as field dimensions, restrictions on use, address, portable goals, character of fields, and those fields that qualify as 1/2 fields.
- New website provides ability for user to download application, complete and mail to the permitting agencies. The goal of providing "on-line" applications that can be e-mailed could be attainable by Spring, 2002.
- Both agencies are using similar field application forms, which includes ages of players to assist in appropriate field assignments, and provides opportunity for designating more choices within a geographic area as well as outside the preferred area.
- December 1-15 (for spring season) and May 15-31 (for fall season) have been established as windows of opportunities to submit requests for league games, tournaments and special events for park fields and as windows of opportunities for leagues to submit requests for school fields.
- January 15-February 1 (for spring/summer season) and July 1-15 (for fall season) have been established as windows of opportunities to submit requests for practices on park fields and for individuals to submit requests for use of school fields. This expanded time eliminated the formation of long lines early in the morning prior to the opening of the Park Permit Office for a first-come, first-served process.
- All permits, for requests made within the window, should be issued by March 15 for the spring season and August 15 for the fall season.
- Permittable ball field season is April 1 - August 15 (August 31 for CUPF fields) for spring/summer and September 1-November 30 for fall/winter seasons.
- Requests for shared use of rectangular fields for practices will be accepted.
- All requests submitted by mail, fax or in person must be accompanied by a check, credit card number, roster of players (indicating address and age) and, if possible, a self-addressed stamped envelope.
- The BWG agreed that the priority customers of the two agencies should remain: school activities for CUPF; the Montgomery County Recreation Department for Parks.

### ◆ *Improve the database*

- Park managers are communicating to schedulers which fields have portable goals and may be permitted both seasons for more than one sport.
- The Park and Planning's on-line inventory is accessed through a county-wide map and now includes the following data for each park and park/school field:
  - name, address
  - type and assigned number, dimensions and restrictions
  - drawn map of field and immediate surrounding area

- links to permit information, directions service, and to e-Montgomery
- The CUPF's on-line inventory is accessed through a county-wide map and now includes the following data for each school field
  - name, address, permitting agency and contact numbers
  - type and assigned number, dimensions and restrictions
  - aerial photo of entire school complex with surrounding area (disclaimer that all photos, taken prior to March 1998, do not show improvements made since that time.)
  - indicates suitability for various types of play
- Customers with no on-line access can view hard copies of both agencies' property books within their offices in Germantown, Rockville and Silver Spring.

◆ ***Improve enforcement of field use rules***

- CUPF erected signs in English and Spanish at all elementary and middle school fields in Fall 2000 with ICB phone number, stating "Guaranteed use by permit only."
- BWG recommended "Organized use by permit only. No use in inclement weather. To request a permit, call 301-495-2525." Text would be in English and Spanish. Legal staff of Park and Planning rejected approval of term "organized use." No signs similar to above are currently posted at park fields.
- The roles of County police, School Security and Park Police were clarified in terms of jurisdiction on school fields. Currently, County Police are responsible for school fields, but CUPF implemented a program to expand the existing school security force to handle enforcement, primarily on weekends, starting with four of the 23 clusters.
- Within the BWG's fee proposal, the members recommended underwriting the cost of a Field Monitoring Program. The fee proposal for use of local parks was rejected by the County Council in May 2001.
- Based on frequency of complaints from surrounding communities, the Park Permit Office, Southern Region park managers and the Park Police developed a "Hot Spot" list in which to concentrate improvements to field abuse and use violations.

◆ ***Consider a fee for use of local park and elementary/middle school fields***

- The BWG established a principle that there is a basic level of maintenance (identified as Level 1, the existing level at which park fields are maintained) that should be provided by the County as part of its core, tax- revenue-supported services; user fees and a proposed match by the county both should be used to increase the level of maintenance on fields from Level 1 to Level 2.
- The BWG established a revenue target of \$447,000 that would be raised annually by a user fee.
- A fee for hourly use of a local park field or an elementary/middle school field was recommended at \$3 per hour for a youth group and \$6 per hour for adult groups
- A scholarship program was proposed by the BWG to respond to the needs of indigent individuals within leagues.
- Revenue from the user fee was recommended to be devoted solely to the maintenance, enforcement and enhanced permitting of ball fields.

- The \$5 administrative fee, already approved by both agencies, was recommended to continue for each permit issued.
- The hourly user fee was approved by both the agencies' governing bodies and made a part of the operating budgets.
- Although the levying of the hourly fee was not approved by the County Council, \$50,000 was still approved in the Park and Planning budget for two part-time, career positions to support the ball field initiatives: an assistant to the Ball field Coordinator, who is responsible for turf management on park fields and those school fields within the project; and a Park Permit Technician, who primarily is responsible for ball field scheduling.
- \$30,000 was approved in the Park and Planning budget for technology enhancements relating to the permitting initiatives.
- \$320,000 was approved in the Park and Planning budget for continuing maintenance of already renovated school fields.



## VI. Outstanding Issues

- ◆ ***On-going committee structure:*** The BWG feels that, while its initial tasks within its work program have been somewhat addressed, there remains a need for continuity to oversee the implementation of the strategies approved. For instance, an appeals process within the Adopt-a-field program requires some entity to hear complaints. Adoption agreements for schools also require monitoring. Decisions on new field development projects must have some oversight. The future structure would be developed once the committee reviews a summary report of its work.
- ◆ ***Field abuse and monitoring:*** Abuse of fields, primarily by groups that don't acquire a permit, continues to be an issue. Some vehicle for monitoring use is strongly recommended in order to protect the inventory. Jurisdictional restrictions prohibit Park Police from enforcing rules on school fields.
- ◆ ***New maps for changed sites:*** Both Park and Planning and CUPF have maps that must be updated to reflect changes and additions to the fields. Who will do them? What funds will be used?
- ◆ ***Maintenance of non-renovated school sites:*** Who will do them? What is the cost and where is the funding?
- ◆ ***Standards, guidelines and a reliable communication :*** A mechanism is needed to notify users of field closures due to inclement weather and other emergencies
- ◆ ***Field signage:*** Park and Planning have yet to determine and erect suitable signs that are enforceable by Park Police and might deter abusive use in inclement weather. Suggestion of "No use when field is wet or muddy" awaits clearance by Legal Office.
- ◆ ***Co-location of staff:*** Is it still desirable to have staff of both agencies side-by-side within the same facility in order to facility "one-stop shopping" for permit customers
- ◆ ***Technology needs:*** Both agencies use a software product called CLASS for Facility Scheduling. Although it has several amenities that address scheduling needs, it does not yet contain the component that will allow the customer to view the database in terms of already booked time. Should the use of this software be replaced by another product? Are there other alternatives? What's the cost?
- ◆ ***Improvements through school renovations:*** Greater coordination is needed to work with Montgomery County Public Schools to improve fields as part of school renovation projects, including adding a MCPS construction staff member to the Ball field Work Group subcommittee.
- ◆ ***Closed school sites:*** More analysis is needed to determine the potential for new field development at closed schools.
- ◆ ***Alternative field surfaces:*** What's the potential for using alternative field surfaces including artificial turf at heavily used field sites?
- ◆ ***Public/private partnerships:*** Exploration to identify projects suitable for public/private partnerships, lighting, and other ball field initiatives should continue.
- ◆ ***A budgeted effort:*** Achieving the successes of the BWG took a collective effort by staff and users alike. What future mechanism will assure continuity?

## VII. Interagency Cooperation

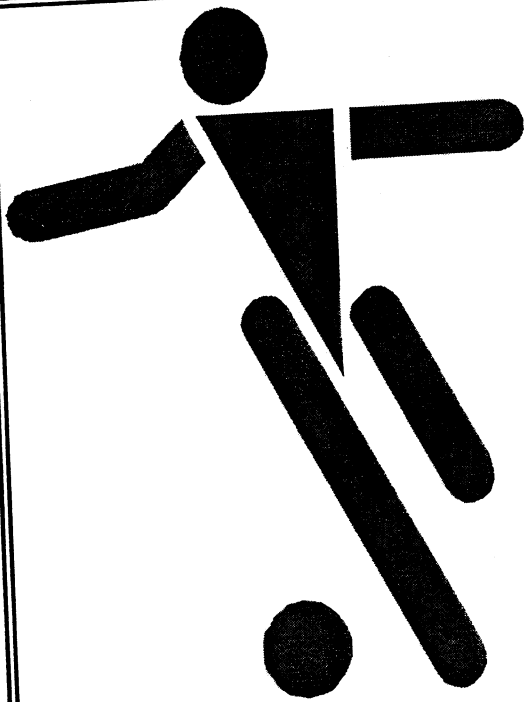
- ◆ Procedures and mechanisms have been created to assure maximum input by planners, users and designers on the development of field space associated with new school construction.
- ◆ Park and Planning and CUPF continue to work together on website development and enhanced customer access through the Internet.
- ◆ An e-mail from Department of Park and Planning to the CUPF and schools in January of each year lists proposed renovations for the next fiscal year. Upon approval of the budget, a follow-up e-mail lists details on the renovation schedule.

## VIII. Ancillary Ball field Issues

- ◆ **Use of regional/recreational ball fields by college-level users:** The Povich Field at Cabin John RP, the baseball field at new Blair HS, and the proposed field at Ridge Road RP have all been designated for use by teams within the Clarke Griffith League, a collegiate-level group that plays at prime weekend hours using some players outside of the resident area. Additionally, an agreement between M-NCPPC and Georgetown University allows usage of the Povich Field during some winter months (when other leagues aren't allowed a permit) and into the spring season. What impact will the growth of these leagues have on county leagues' need for regional/ recreational park field space?
- ◆ **Impact of the Soccerplex on county field use:** Since opening in October 2000, the Soccerplex has attracted many users at fees higher than those charged for local fields. Has the development of these special fields relieved the use of local fields, thus providing more field use time for those not using the Soccerplex?
- ◆ **Changes in field use:** historically, local park and elementary/middle school fields have been designed to accommodate small attendance at athletic events. A typical scenario upon which that design was based included few spectators, short game times, and rotating parking usage. Changes in the county's demographics have brought changes in the usage scenario: large families of spectators, extended hours of play, ancillary activities (outdoor grilling, picnicking, other games for spectators) and increased vehicles. What impacts will these factors have on future park design? What short-term ideas will address this change?

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**BALLFIELD  
WORK GROUP  
REPORT**



**APPENDIX**

**BALL FIELD WORK GROUP**

Subcommittee on New Field Development and Field Renovations

The Subcommittee on New Field Development and Field Renovations has coordinated, or provided input on a large number of Ball field Initiatives projects that are located at both parks and schools. The major goal of these projects has been to take poor quality, undersized fields and reconfigure and renovate them so they are suitable for game play. These efforts are summarized below and include public/private partnership projects with user groups, adding ball field lighting, increasing the number of 90 foot baseball fields, major field renovations at closed schools, elementary schools, middle schools and parks that create new game fields, and coordinating with Montgomery County Schools on improving fields at school renovation sites. The report below includes a brief description of these initiatives followed by a list of completed, ongoing, and proposed projects in each category.

**A. PUBLIC/PRIVATE PARTNERSHIPS**

These projects involve cost sharing with user groups to create new game field areas. The user group contributes significant funding toward the field improvements and then often adopts the field for maintenance purposes. These partnerships offer a cost effective way to increase the number of playable fields. Opportunities to participate in these projects are available to all park permit users, sports associations, and private groups. As shown in the following chart, three sites have been completed under this program and three more are under consideration.

Completed Projects

Montrose School new soccer fieldw/ MSI  
Greencastle Elementary2 new softball fieldsw/ Burtonsville  
Grosvenor Elementary2 new combination fieldsw/ BCC Baseball

Proposed Projects

Northwood High re-configuration of fieldsw/ Takoma Park CYO  
Dennis Avenue 1 new combination fieldw/ CYO  
Alta Vista t-ball and practice area w/BCC Baseball



## D. ELEMENTARY SCHOOL INITIATIVES

The Interagency Coordinating Board in cooperation with Montgomery County Public Schools staff identified elementary schools that could be renovated as game fields and those that could benefit from turf maintenance and additional portable goals. *Projects listed as a "new field" for both elementary and middle school initiatives in the chart below received a skinned infield, player protection fences, team benches and dugout area and generally, a new backstop.* Maintenance responsibilities for completed elementary and middle school ball field initiative sites have been transferred to the Department of Parks. The project to date has provided thirteen new game fields, two practice areas, nineteen turf enhancements, with an additional four game fields and three practice areas ongoing.

### Completed Projects

#### FY00 FY01

Carderock Springs – 1 new field  
Bannockburn – 1 new backstop  
Damascus – 1 new field  
Cashell – 1 new field  
Gaithersburg – 1 new field  
Georgian Forest – 1 new field  
Rosemary Hills – player benches  
North Chevy Chase – 1 new backstop  
Stone Mill – 1 new field  
Potomac – 1 new field  
Twinbrook – 1 new field  
Ritchie Park – 1 new field  
Wayside – 1 new field  
Water's Landing – 2 new fields  
Woodfield – 1 new field

### Ongoing Projects – FY02

Belmont - 1 new field, 1 small backstop  
Burnt Mills - 1 new field  
Fallsmead - 1 new field  
Stonegate - 2 backstops  
Travilah - 1 new field

### Turf Enhancement

Clear Spring  
Clopper Mill  
Darnestown  
Diamond  
Fox Chapel  
Germantown  
Jones Lane  
Lake Seneca  
McAuliffe  
McNair

Monocacy  
Poolesville  
Radnor Center  
Rock Creek Forest  
South Lake  
Summit Hall  
Takoma  
Washington Grove  
Woodacres

Proposed Projects

Ashburton  
Brown Station  
Clearspring  
Flower Valley  
Jones Lane  
Lake Seneca  
Page  
Resnik

Rock Creek Forest (additional work)  
Rock View  
Rosemont  
Seven Locks  
Wayside (additional work)  
Westbrook - 1 new field  
Wheaton Woods  
Woodfield (additional work)

**E. MIDDLE SCHOOL INITIATIVES**

The Recreation Department evaluated all middle school fields and worked with MCPS to identify and prioritize field reconstruction projects. Many of these fields were poor quality and underutilized. As shown on the chart below, new game fields have been completed at nineteen schools, seven more sites are underway and eight more are proposed.

Completed Projects

FY00 FY01

Baker - 2 new fields Argyle - 1 skinned field, 1 new backstop  
Cabin John - 2 new fields M L King - 2 skinned fields  
Clemente - 2 new fields Kingsview - 3 skinned fields  
Gaithersburg - 2 new fields Pyle - 1 new field  
Key - 3 new fields Rocky Hill - 1 new field  
Neelsville - 2 new fields Shady Grove - 2 new fields  
North Bethesda - 3 new fields, Silver Spring - regrade, 1 skinned field.  
1 new backstop irrigation, 1 new soccer field  
Redland - 3 new fields Tilden - 2 new fields  
Ridgeview - 2 new fields White Oak - 3 new fields  
Tilden Center - 2 new fields

Ongoing Projects - FY02

Farquhar - 1 new field  
Hoover - amendments that were left off of school renovation  
Rosa Parks - 2 new fields  
Poole - 2 new fields  
Sligo - 1 new field  
Westland - turf enhancement to soccer field  
Wood - 1 new field

Proposed Projects

Banneker  
Briggs Chaney  
Eastern  
Forest Oak  
Frost  
Montgomery Village - amendments that were left off of school renovation  
Parkland  
Julius West

*Note: all projects include turf work, maintenance contract, and the purchase of soccer goals.*

**F. CLOSED SCHOOLS**

Use of closed school sites offers another potential opportunity for increasing the number of fields available for games and practices. This is particularly critical in the down-county area where needs are high and available land is scarce. The Subcommittee has looked at the potential for closed school field improvements and has already completed two projects (Montrose and Grosvenor) as public/private partnerships. Additional sites being considered include Rockinghorse, Dennis Avenue and Alta Vista elementary schools.

**G. NEW MONTGOMERY COUNTY PUBLIC SCHOOLS  
CONSTRUCTION/RENOVATION PROJECTS**

School renovations often offer potential for significant field improvements. It is important that input be provided to these projects at the initial planning stage. This could best be facilitated by adding a MCPS construction/planning representative to the sub-committee that could present planning projects for the group to review and consider. While basic amenities should be provided by the school system, Ball field Initiatives funding could provide enhanced amenities, such as backstops and skinned infields at second and third fields, to create additional community use fields. Additional information on this issue is attached.

**H. BALL FIELD INITIATIVES ON PARK PROPERTY**

Many park reconfigurations were implemented in FY 01 and 02 as part of the Ball field Initiatives Project and are listed in the attached chart (see "*Capital Improvements Program – Park Ball field Initiatives*"). These involved creation of new game fields and in most cases included installation of backstops, benches, and protective player fencing.

## I. NEXT STEPS

Ball field Initiative Projects scheduled in FY02 include providing a new field at Rockinghorse (closed school), and total renovation of the Blair High School softball field. FY03 funding will primarily be utilized to construct a new softball/baseball field on the Hondros property in Germantown adjacent to the Spark Matsunaga Elementary School site.

The subcommittee hopes to expand its membership this year to include additional representation from user groups. Major emphasis will be placed on:

- Working with Montgomery County Public Schools to improve fields as part of school renovation projects, including adding a MCPS construction staff member to the subcommittee
- Completing the analysis of new field potential at closed schools.
- Considering the use of alternative field surfaces including artificial turf at heavy use field sites.
- Continuing to identify projects suitable for public/private partnerships, lighting, and other ball field initiatives.

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(Parks) Capital Improvements Program  
Ballfield Initiatives

Project Site	Project Description	Project Schedule	Project Status
<b>A. FY 00 Ballfield Lighting Projects</b>			
Cabin John Reg. Park (Softball Fields #3 &4)	Fund lighting for ballfields and associated parking.	Project to bid late Nov. '99; Constr. bids due Jan. '00. Fields back on-line by Apr '00. Pepco power by May 1, '00. Lights by May 1, '00.	Completed.
Fairland Rec. Park (Soccer Field "C" & Softball Field #5)	Fund lighting for ballfields and associated parking.	Project to bid late Nov. '99; Constr. bids due in Jan. '00. Fields back on-line by Apr '00. BG&E power by mid-May '00. Lights by mid-May '00.	Completed.
Eubie Blake High School	Fund lighting for baseball, softball, & soccer fields; fund one-half of the football stadium lighting. (MCPS to fund remainder).  MOU for maintenance.	Schedule dependent upon MCPS procurement of design and construction.	Football stadium completed 10/99. Other fields under contract.
<b>B. FY 00 Ballfield Initiatives Projects on Park Property</b>			
<b>1. Field Reconfigurations</b>			
Old Blair (Silver Spring International MS)	Totally renovate field; sod, install new backstops, benches, fencing, irrigation.	Complete Fall 1999	Completed.
Fox Chapel Local Park	Install new youth backstop; skin baselines to facilitate game play.	Install backstop - fall 1999- skin baselines - Spring 00	Completed.
Calverton-Galway Local Park	Install 2 new backstops, 1 set soccer goals.	Install -Spring 00	Completed.
Newport Mill Local Park	Partnership field renovation project - install safety fences and player's benches.	Complete-Fall 1999	Completed.
Broadacres Local Park	Install 2 youth backstops, benches & fencing to create 2 new softball fields.	Complete Spring 2000	Completed.
Flower Hill	Install softball backstop, benches, fencing, landscaping and parking lot to create 1 new softball field with soccer overlay.	Engineering - Fall 1999 Permits - Winter 2000 Construction contract - June 2000	Under contract.
Wheaton Regional Park	Raise #3 left field fence.	Installation Spring 2000	Complete



**C. FY 01 Ballfield Initiatives Projects**

Westmoreland Local Park	Construct youth softball field (190' outfield); reconfigure field to eliminate short rightfield; replace backstop, benches, fencing & field access path.	Field survey -Winter 1999; analyze alternatives Summer 2000; construction 2001	Complete
Meadowbrook Local Park	New/improved backstops. Improve drainage on fields # 1 and 2. To be planned in conjunction with new hiker/biker trail.	Planning 2000 Construction 2001	Complete
Rays Meadow Local Park	Minor renovations to small soccer field (widen if possible); add small (175') youth practice field near E-W Highway.	Survey proposed field area Winter 1999; install Backstop Summer 00 if no grading is needed.	Practice field complete, soccer under renovation
Flemming Local Park	Add 175' youth field.	Survey proposed field area Fall/Winter 1999. Construction Fall 2000	Complete
Fairland Recreational Park	Regrade and surface soccer field "C" fence field.	Fall/Winter 00	Complete
Wheaton Regional Field #3	Install lights.	Winter 01	IFB being prepared
Hondros Property	Design and construct baseball/softball field.	Design in FY01. Construct in FY 02.	Planning
Montgomery Blair H.S.	Reconstruct Baseball field	Winter/Spring 01	Complete
Grovesnor Center (closed school)	Construct 2 new softball/baseball fields	Spring 01	Complete

**D. FY01 PLAR Ballfield Projects**

Olney Manor	New backstop and fencing on field #2.	Winter 2001	Complete
Strawberry Knolls	New backstop and fencing on field #2.	Winter 2001	Complete
Longwood	New backstop and fencing on fields #1 and #2.	Winter 2001	Complete
Sundown Road	New player protection fencing and benches.	Winter 2001	Complete
Centerway	New player protection fences and benches.	Winter 2001	Complete
Bowie Mill	Renovate centers of soccer fields #1 and #2.	Fall 2000	Complete
Maplewood	Renovate football field.	Fall 2000	Complete
	Renovate soccer field #2.	Fall 2000	Complete

Avenel	Renovate soccer field #2.	Fall 2000	Complete
E. FY02 Ballfield Initiatives Projects			
Hondros Property N.W. Elementary	Construct softball field and parking	Spring/Summer 02	Final design
Rockinghorse Center (closed school)	Construct softball field	Winter/Spring 02	Under contract
Montgomery Blair H.S.	Renovate softball field	Fall/Winter 01/02	Under contract

F. FY02 PLAR Ballfield Projects			
Cabin John #2	New perimeter fencing	Winter 02	Under contract
Colesville L.P.	New backstops, turf renovations	Fall/Winter 01/02	Under contract
Gunner's Branch L.P.	New backstop, re-orient field	Fall/Winter 01/02	Under contract
Norwood L.P.	2 new backstops	Fall/Winter 01/02	Under contract
Olney Family L.P.	New backstop	Fall/Winter 01/02	Under contract
Quince Orchard Knolls L.P.	New backstop	Fall/Winter 01/02	Under contract
Ray's Meadow L.P.	Renovate soccer fields	Fall/Winter 01/02	Under contract
Sangamore L.P.	New backstop, drainage improvements	Fall/Winter 01/02	Under contract
Takoma Piney Branch L.P.	New backstop	Fall/Winter 01/02	Under contract

## ADOPT-A-FIELD PROGRAM USER PARTICIPATION AGREEMENT

THIS AGREEMENT, effective the date of signature of the last signatory, by and between MONTGOMERY COUNTY GOVERNMENT, COMMUNITY USE OF PUBLIC FACILITIES ("COUNTY"), 600 Jefferson Plaza, Suite 300, Rockville, Maryland 20852, MONTGOMERY COUNTY PUBLIC SCHOOLS ("MCPS"), 850 Hungerford Road, Suite 200, Rockville, Maryland 20850, THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION, 6611 Kenilworth Avenue, Riverdale, Maryland 20737, ("Commission"), and \_\_\_\_\_ [name, address] \_\_\_\_\_ ("Organization"), collectively ("Parties") provides as follows:

WHEREAS, the County, MCPS and the Commission (collectively "Owners") have determined there is a need to improve the playing fields ("Fields") located in Montgomery County that are operated and/or maintained by the Owners; and

WHEREAS, the Owners have determined that there are limited public funds for maintenance and improvement of Fields; and

WHEREAS, the Owners have determined that it is in the public interest to create a program that allows organizations to agree to perform some regular maintenance on Fields to improve the quality of the Fields, to be called the Adopt-A-Field Program ("Program"); and

WHEREAS all Fields under the Program will remain multi-purpose and gender neutral to ensure that Fields can be used for all types of sport activities.

WHEREAS the purpose of the Program is to provide regular, non-publicly funded maintenance and certain improvements on Fields to improve the quality of the Fields for the mutual benefit of the Owners and community users; and

WHEREAS the Organization has agreed to donate labor and materials in furtherance of this Program.

THEREFORE the Parties hereto agree as follows:

1. **Recitals.** The above recitals are incorporated herein by reference.
2. **Warranty.** The Organization warrants that it has been in existence for one year, that its membership is comprised of at least two-thirds (2/3) Montgomery County residents; and that the undersigned representative is authorized to execute this Agreement on behalf of the Organization.

3. **Adopted Field.** The Organization identified below has agreed to donate labor and materials to enhance [Click here and identify the SPECIFIC FIELD] ("Adopted Field").
4. **Term.** The term of this agreement ("Agreement") will be for three (3) years. During the three-year term, the Organization will provide maintenance between the following dates: beginning [Click here and Enter BEGINNING DATE], and ending [Click here and Enter ENDING DATE]. The County and Commission shall determine at the end of each calendar year if the Organization met its maintenance obligations and, if the Organization failed to do so, the County or Commission may terminate this Agreement for breach.

5. **Permitted Days.** The Organization understands that in exchange for the maintenance on the Adopted Field, the Organization is guaranteed the following days of exclusive use [insert field here]:

All remaining permissible time will be granted to non-participating organizations in accordance with the County and the Commission's scheduling guidelines. The County and Commission may issue additional permits to the Organization if that time has not been requested by other community organizations, and in accordance with County and Commission scheduling guidelines. The Organization will pay any applicable permit fees for permits issued in excess of those granted under this Agreement. The County and Commission will not deny use or cancel other users to provide the Organization with more time than expressly stated in this paragraph. Any Organization requests for permit time that exceed the days allocated to the Organization in this Agreement will be considered in accordance with the County and the Commission's normal scheduling guidelines.

6. **Fees.** The Organization shall pay any additional maintenance and/or user permit fees for all permitted times granted under this Agreement as provided in the Commission's Adopt-A-Field Policy, as may be amended from time-to-time.

7. **Special Provisions for MCPS and CUPF Fields.**

- a. **Inclement Weather.** When inclement weather forces MCPS to cancel middle or high school games and practices, and rescheduling is necessary, the Organization will yield time back to the school as needed. The school will utilize this option only out of extreme necessity for the good of the interscholastic program.

- b. **School Programming.** (For CUPF only) Field maintenance will be conducted in complete accordance with the desires of the principal in order to ensure that work is performed at a time when there is no interference with the Kindergarten through twelfth grade program. The schedule to begin and end maintenance must be cleared with the principal. It is understood that no work will be started and left uncompleted on the grounds.
8. **Prior Agency Review.** CUPF and the Commission have the right to submit this Agreement to other County agencies prior to its approval to ensure that any priority use granted herein will not intrude on reasonable school and public recreation programs.
9. **Non-Discrimination Provision.** Organizations participating in the Program will not discriminate on the basis of race, color, national origin, sex, sexual orientation, religion, age, or disability.
10. **Field Maintenance and Renovation Requirements.** The Organization will adhere to the Requirements for Field Renovation and Maintenance detailed in Section 16, below and will submit quarterly reports on athletic field maintenance and materials on the form provided as Exhibit One. The Owners may provide additional instructions, specifications or equipment information not identified in this Agreement. Renovation or maintenance requirements identified as a result of field meetings will be identified in Exhibit Two. Maintenance is year round, for the full term of the Agreement and must be documented on the attached Athletic Field Maintenance Log (Exhibit Three.) All work planned must be coordinated in advance by the Park Manager for the Commission or a representative for CUPF or MCPS. Work will be monitored and evaluated by staff designated by the appropriate Owner ("Owner Representative").
11. **Indemnification.** The Organization and all of its participants shall save the Owners, free and without harm from any accident, property damage, loss, damage to a third party's property, personal injury or any type of damage or liability that may arise during, or be caused in any way by the Organization's participation in the Program.
12. **Insurance Requirements.** Prior to the execution of the Agreement by the Owners, all third-party contractors must obtain at their own cost and expense and keep in force and effect until termination of the contractual relationship with the Owners the insurance coverage detailed below. The insurance company/companies shall be licensed to do business in the State of Maryland evidenced by a certificate of insurance and/or copies of



the insurance policies. Contractor's insurance shall be primary. A copy of the policy must be given to the Owners.

If the Field maintenance work is to be done by the group members and volunteers, then insurance requirements shall be waived.

Commercial General Liability

A minimum limit of liability of five hundred thousand dollars (\$500,000) combined single limit, for bodily injury and property damage coverage per occurrence including the following coverage:

Contractual Liability

Premises and Operations  
Independent Contractors  
Products and Completed Operations

Automobile Liability Coverage

A minimum limit of liability of five hundred thousand dollars (\$500,000) combined single limit, for bodily injury and property damage coverage per occurrence including the following:

Owned Automobiles

Hired Automobiles  
Non-owned Automobiles

Worker's Compensation/Employer's Liability

Meeting requirements of Maryland Law and with the following minimum limits:

Bodily Injury by Accident---\$100,000 each accident  
Bodily Injury by Disease---\$500,000 policy limits  
Bodily Injury by Disease---\$100,000 each employee

Additional Insured

Montgomery County Government and the respective contracting agency (CUPF or the Commission), and Montgomery County Public Schools (if a school site) must be named as additional insured on general liability policies.

Policy Cancellation

Forty-five (45) days written notice of cancellation or material change of any of the policies is required.

Certificate Holder---CUPF

Montgomery County  
Public Schools  
Montgomery County Government

Certificate Holder---MNCPPC

MNCPPC, Montgomery County  
Department of Park and  
Planning

Department of Community Use  
of Public Facilities  
Ginny Gong, Director  
600 Jefferson Plaza,  
Suite 300  
Rockville, Maryland 20852

Donald Cochran  
Director of Parks  
9500 Brunette Avenue  
Silver Spring,  
Maryland, 20901  
301 495-2500

13. **Rules and Regulations.** The Organization agrees to abide by all rules and regulations established by the Owners while carrying out its obligations under this Agreement and when its representatives are in use of the Field during playing time.

14. **Organization Use.**

The Organization further agrees to the following obligations:

- a. The Organization will remove all trash after each activity.
- b. Participant parking will be restricted so as not to obstruct other functions and surrounding neighborhoods and roadways.
- c. The Organization will cancel Field use activities when:
  - i. Respective County agencies have cancelled use.
  - ii. Steady rain is falling.
  - iii. Water is standing on the field.
  - iv. One-half inch or more of water has fallen within the previous 24 hours.
  - v. Ground cakes or clings to shoes.
  - vi. Bare areas are muddy.
  - vii. Turf and mud can be displaced or dislodged from the ground.
  - viii. Soil is frozen.
  - ix. Lightning is seen or heard.
- d. The Organization will prevent participants' use of alcohol/intoxicants, tobacco products, or any illegal substances.
- e. The Organization will control noise.
- f. Field use will end at dark.
- g. The Organization shall perform maintenance tasks only during days and times outlined in this Agreement.

15. **Use Restrictions.**

- a. Weed control chemicals may not be applied without prior written approval. Refer to Field Maintenance, Turf Areas section B, number 1.
- b. Any facility modifications must be outlined in the Adopt-a-Field proposal and approved by the Owners.
- c. No structures, temporary or permanent will be constructed on the premises without prior written approval and permission from the Owners.
- d. The Director of Facilities Management and the Director of Maintenance must approve, in advance, in writing, any school field modifications or renovations.

16. **Field Maintenance and Renovation Requirements**

A. All work performed by user groups must adhere to the Requirements for Field Renovation and Maintenance. The organization must maintain the Field according to the specifications outlined below, and must submit quarterly reports documenting Field maintenance schedules and materials used. Any additional Owner requirements are outlined in Exhibit Two of the Agreement. Maintenance is year round, for the full term of the agreement. All maintenance must be approved in advance by the following Owner representative who will be designated in Exhibit Two:

Commission - Park Manager  
 County - CUPF representative  
 CPS - MCPS representative

Work will be monitored and evaluated by the designated Owner representative.

The mowing season shall be from April 1st through November 30th annually.

Maintenance may be performed between the hours of 7:00 a.m. until sunset unless otherwise designated.

Work performed must be acceptable to Owner's representative.

A quarterly maintenance log of work performed will be kept and submitted to the Owner, along with quarterly athletic field maintenance status reports. See Attachments A and B.

The Organization must respond within 24 hours to correct problems or concerns with the Field.

#### B. Fencing

The Organization will perform the following routine maintenance, replacements and repairs:

1. Repair, replace, or install hooded backstop, player protection fences (unless player benches are located behind the backstop), outfield fencing (if deemed necessary for safety), and other fencing to protect adjacent properties. Inspect condition of all existing fencing poles and fabric. Repair or replace as necessary.
2. Player benches; Inspect and repair or replace as necessary.
3. Repair or replace goals as necessary.

#### C. Turf Areas (general)

1. Treat for broad leaf weed control only as necessary. The Organization may only use pesticide applicators licensed by the Maryland, Department of Agriculture, Pesticide Regulation Section. Pesticide treatments must be approved in advance by Owner's representative.
2. Fill in holes and depressions with topsoil.
3. Particular attention shall be focused on areas in front of goals and in other field areas where wear is prevalent.

#### D. Mowing

1. Remove trash and debris from site prior to mowing.
2. Mow all turf areas: 2 1/2 to 3 inches so as not to remove more than 1/2 of the leaf blade. An approximate rotation of 7 to 10 days in the spring and fall will be observed. Any resulting clumps shall be dispersed.
3. Mow 25 times per year.
4. All grass and weeds adjacent to vertical surfaces, such as buildings, walls, fences, and trees will be maintained using a line trimmer.
5. Adjacent walkways and court areas should be cleared after mowing.

#### E. Fertilizing

1. Fertilizer shall be applied at a rate of 1.5 pounds of Nitrogen per 1000 square feet. The fertilizer used will have a general nutrient ration of 3-4-2, and be a minimum of 25% slow release.
2. Application will take place between September 1 and October 15.
3. Any over spread of fertilizer onto paved areas will be removed.
4. If broadcasting granular, a rotary style spreader will be used.
5. Spring fertilizer shall be applied at a rate of .5 pounds of nitrogen per 1000 square feet. Fertilizer will have a general ratio of 2-1-1 and be a minimum of 25% slow release. Application will take place between April 15 and May 15.

F. **Aerating**

1. Fall Aerating shall occur between August 20 and October 1st.
2. Solid tine or core aeration may be used but the method must be alternated in each consecutive year.
3. The maximum hole diameter should be 1" and spacing be a maximum of 6."
4. Spring aerating shall occur between April 1 and May 1.

G. **Seeding**

1. Seeding shall occur one (1) time in the fall between August 20 and October 1.
2. Overseed with 8 pounds/1000 square feet of Maryland certified, turf-type tall fescue for renovations and 4 pounds/1000 square feet for routine maintenance.
3. The seeding must be done by mechanical means and slicing is preferred.
4. The seeding rate shall be at 6 pounds per 1000 square feet over the worst two thirds of the field area.
5. Top dress with "compro"(or approved equal) 1/8"-1/4."

H. **Infield Maintenance**



1. **Infield mix-** Baseball infield mix shall be free of any stones over 1/4" in any dimension. It shall contain no organic matter and meet the following mechanical analysis:

Sand (2.0-0.05mm) ..... 60% - 75%  
Silt (0.05-0.002mm)..... 15% - 30%  
Clay (less than 0.002mm).....0% - 10%

"Home Run" Infield Baseball Mix recommended

2. Infield Maintenance is broken down into three categories defined as Weekly Maintenance, Monthly Maintenance, and Annual Maintenance.

- a. **Weekly Maintenance** - 40 times per year

Scarifying - The top 1/2" to 1" to loosen this portion of the "dirt." This can be done with a "nail drag," and should be done in alternating directions every other week, clockwise then counter clockwise. When scarifying the operator should stay 6" away from the grass edge with the machine and drag, so as not to build up a "lip" of infield dirt along the edge. This 6" area is to be done by hand with a rake.

Mat/Fine dragging - This is to be done immediately after scarification. This must be done with a drag designed for fine dragging of infields. This is also to be done in alternating directions every other week. The combination of scarifying and fine dragging will enable the smoothing of the infield to within 1/2" over 10'.

Mound and home plate repair - The mound and home plate areas will show signs of wear, with holes as much as several inches deep. These areas are to be scarified and re-filled with soil from the surrounding area and then tamped firm.

Chalking foul (fair) lines - Foul (fair) lines are to be lined each week after dragging. These lines shall be no less than 2" but no greater than 3" wide and true (straight) within 1/2" over 10' of length. Lines are to extend a minimum of 100' into the grass outfield area.

- b. **Monthly Maintenance**- 9 times per year, April through December

Edging - Edging of all grass/skinned areas is to be done monthly. This is to be done to crisply define the skinned portion of the field. Any resulting grass or debris is to be disposed of. A string line is to be used to ensure straight edging and a true radius.

Weeding - Weeding of the skinned area is to be done monthly. With weekly dragging, it is inevitable that some grass and or weeds will germinate in the infield area. They will be removed either manually or with approved herbicides (Round-up Pro or other approved rapid drying

non-selective herbicide). Spraying must be coordinated with the Commission representative and must be posted according to Maryland Department of Agriculture guidelines.

c. **Annual Maintenance** - Repairs are to be made between December and March.

Repairs - The "lip" area (the edge between the dirt and the grass) is to be removed and repaired, so as to create a smooth transition between the infield and the outfield. This may entail removing up to 3' of sod regrading "lip" area and replacing the sod. The mound and home plate areas will require new clay material that will be properly applied and tamped (up to 300 lbs.). The infield is to be worked up to a depth of 2", new materials incorporated, dragged smooth (within ½" over 10') and rolled tight. In addition, a new home plate and pitching rubber is to be installed.

I. **Soccer / Football Field Painting**

1. **Frequency** - Soccer/football fields will be painted weekly from April through June and from September through November (12 times in spring and 12 times in fall).

2. **Lines** - The lines are to be 4" wide and within 1" over 10' of being straight or true. The field sizes may vary from site to site, so specific dimensions will be supplied by the appropriate agency.

3. **Paint** - The recommended paint is Sherwin Williams Low V.O.C. Athletic Field Marking Paint or equal.

17. **Agreement Review and Reevaluation.** All work performed by the user organization will be reviewed and evaluated on a regular basis by designated staff from CUPF or the Commission, and at the end of the Agreement term.

18. **Termination.**

a. **Convenience.** The Owners reserve the right to terminate the Agreement upon two weeks written notice if, in their sole and subjective discretion, it is in the public's interest to terminate.

b. **Breach.** If the Organization is in breach of the terms of this Agreement, the Owners may terminate without further notice if, after fifteen (15) days, written Notice to Cure, the Organization fails to cure the breach. The Owners further reserve the right to terminate this Agreement immediately in the event of a serious breach of maintenance causing harm or risk to public safety.

The Organization will be charged normal fees for field use if the Agreement is terminated for noncompliance.

Agreements terminated for noncompliance will be grounds for future exclusion from participation in the Program.

19. **Appeal.** A termination may be appealed under the Adopt-A-Field Policy in effect at the time of termination, if any.

20. **Notice.**

Notice under this Agreement shall go to:

THE MARYLAND-NATIONAL CAPITAL  
PARK AND PLANNING COMMISSION  
9500 Brunett Avenue  
Silver Spring, MD 20901  
301-495-2500

OFFICE OF COMMUNITY USE OF  
PUBLIC FACILITIES  
600 Jefferson Plaza, Suite 300  
Rockville, MD 20852  
240-777-2706

MONTGOMERY COUNTY PUBLIC SCHOOLS  
850 Hungerford Road  
Suite 200  
Rockville, Maryland 20850

[Organization]

21. **Maryland Law.**

The terms of this Agreement shall be governed by Maryland law.

**SIGNATURE PAGE TO FOLLOW**

MONTGOMERY COUNTY  
COMMUNITY USE OF PUBLIC FACILITIES

BY: \_\_\_\_\_  
NAME

Date \_\_\_\_\_

\_\_\_\_\_  
TITLE

Date \_\_\_\_\_

MONTGOMERY COUNTY PUBLIC SCHOOLS

BY: \_\_\_\_\_  
NAME

Date \_\_\_\_\_

\_\_\_\_\_  
TITLE

Date \_\_\_\_\_

THE MARYLAND-NATIONAL CAPITAL  
PARK AND PLANNING COMMISSION

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
Trudye Morgan Johnson      Date  
Executive Director

\_\_\_\_\_  
Patricia Colihan Barney      Date  
Secretary-Treasurer

ORGANIZATION

BY: \_\_\_\_\_  
NAME

Date \_\_\_\_\_

\_\_\_\_\_  
TITLE

Date \_\_\_\_\_

**ADOPT A FIELD  
ATHLETIC FIELD MAINTENANCE  
QUARTERLY STATUS REPORT  
EXHIBIT ONE**

Site Name/Field: \_\_\_\_\_

Adopting Organization: \_\_\_\_\_

- A. Specify the status of renovations or other tasks identified during the initial field inspection prior to ratifying the adopt a field agreement. (e.g., grading, 100 tons of infield mix, backstop, etc.)

<u>Date</u>	<u>Maintenance Task Performed</u>	<u>Weather/Conditions</u>
-------------	-----------------------------------	---------------------------

B. **Maintenance Standards Not Met**

By signing below all parties acknowledge that the maintenance performed by the adopting group is in accordance with MNCPPC, Community Use of Public Facilities and Montgomery County Public Schools standards except as noted. Also, attached to this report is the athletic field maintenance log and materials report from attachment B of the adopt a field agreement. These documents are required as a condition of the adopt a field contract. Failure to submit these forms may result in cancellation of the adopt a field agreement.

---

Program Coordinator for the Adopting Organization

Date

---

**SUPPLEMENTAL RENOVATION  
and/or  
MAINTENANCE REQUIREMENTS  
EXHIBIT TWO**



Park Manager, CUPF or MCPS Liaison

Date



Appendix C

(ICB)

Signed Adopt-a-Field Agreements

(as of December 12, 2001)

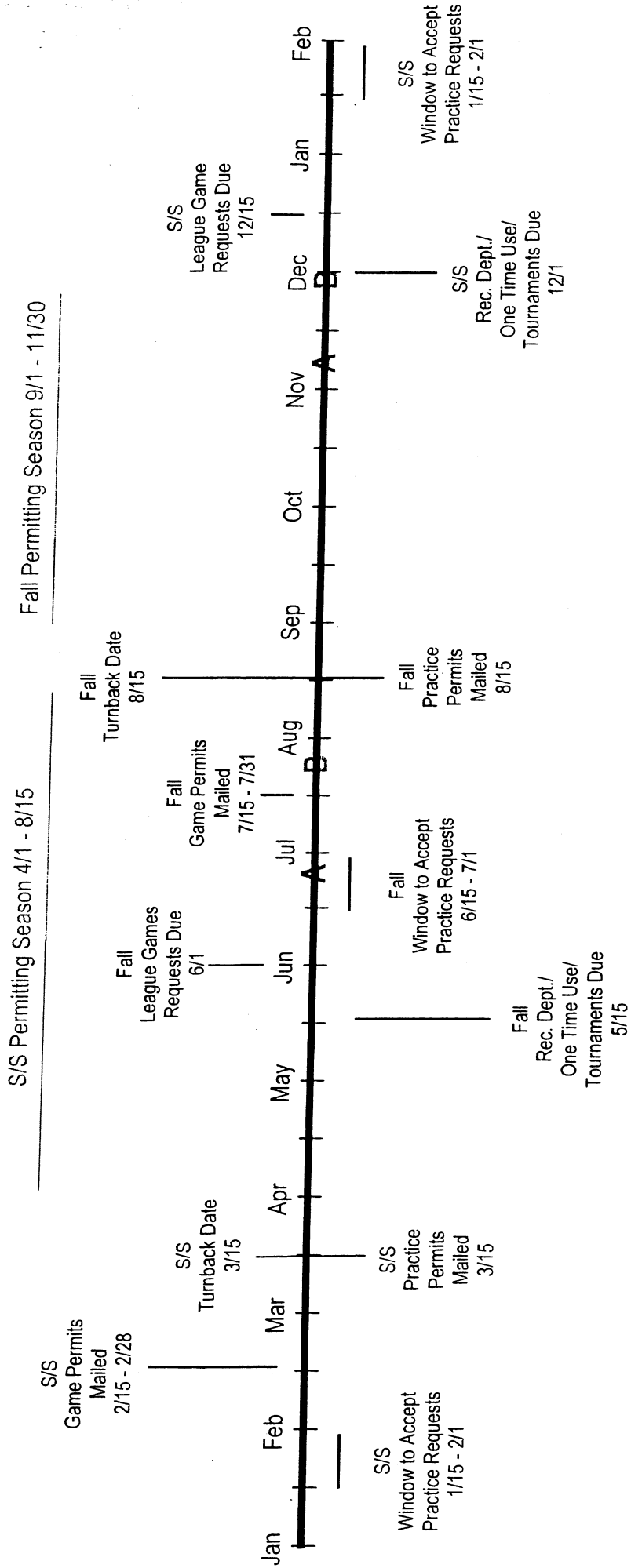
Group	School	Field(s)
B-CC Baseball, Inc.	Tilden MS	#1, #2, & #3
	Westland MS	#1 & #2
Burtonsville Athletic Association	Banneker MS	All
	Briggs Chaney MS	#2 & #3
	Burtonsville ES	All
	Cloverly ES	All
	Drew ES	All
	Fairland ES	All
	Greencastle ES	All
Calverton Soccer Club	Briggs Chaney MS	#1
City of Rockville	Mark Twain School	Soccer + SB
City of Takoma Park	Lee Jordan Field @ Takoma Park MS	All
Wheaton Boys & Girls Club	Former Glenmont ES	All

Anticipated Adopt-a-Field Agreements

(as of December 12, 2001)

Group	School	Field(s)
Calverton Soccer Club	Fairland Center	All
MSI ??? (principal has been asking questions about it but has not said that he was going to sign it yet)	Julius West MS ???	???
St. Francis Wolfpack Football (agreed to by school - working out exact details)	Shady Grove MS* ▪ Fall = 4 weekdays + Saturday ▪ Spring = 2 weekdays + Sunday	All*

# Chart 1 - Ballfield Application Process Timeline - Park Permit Office



Appendix  
①

Appendix  
←

### Athletic Field Search Results

Scroll down to view **field types** and **descriptions**. For driving directions, select 'Map It'. Click 'Back' on your browser to navigate back to search results.

## Meadowbrook Local Park

**Meadowbrook Local Park**  
7901 Meadowbrook Lane, Chevy Chase

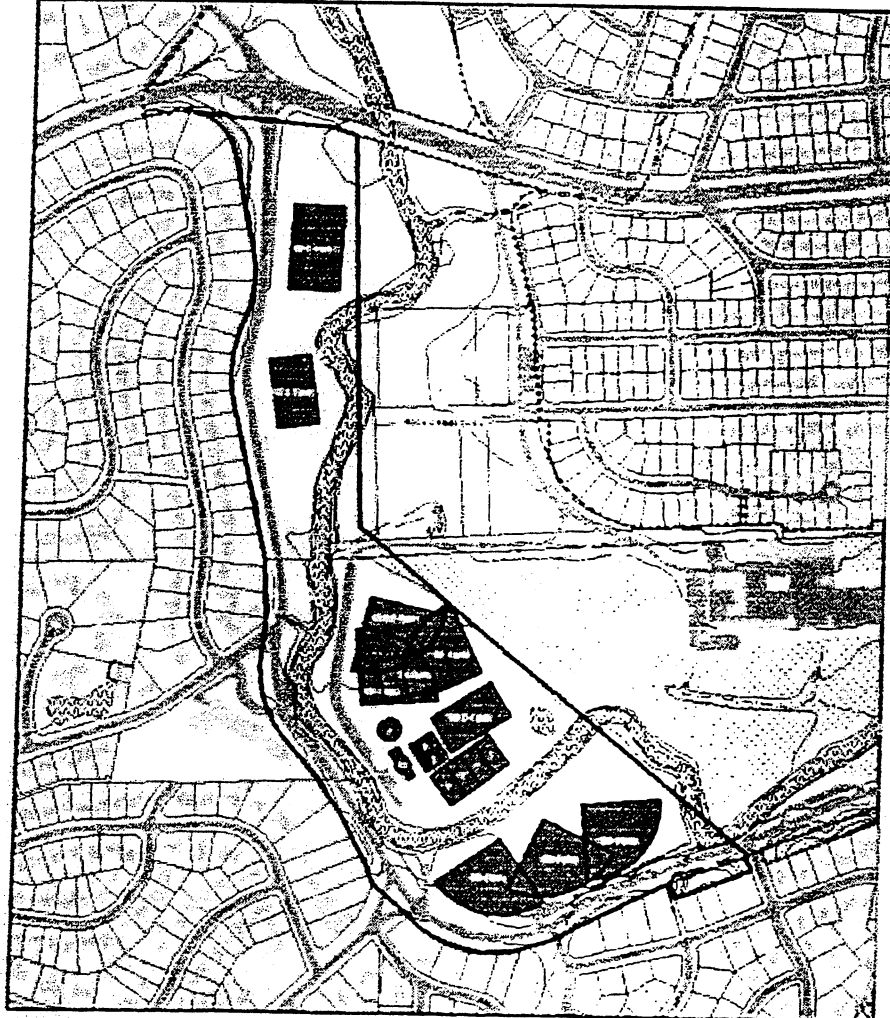
**Area:**  
Chevy Chase

**Address:**  
7901 Meadowbrook Lane



Permit Information

**Note:** For current season field availability, please see listings below.



Acreage: 16.8 Region: S  
Facility Code: FRS Area: ME Date: 8/1/2003  
1" = 400'

### Field Descriptions

Field Type/Number	Description
Baseball # 1	Youth only, 200' foul lines, skinned infield
Softball # 4	180' foul lines, grass infield (closed weekends 2-6 pm)
Softball # 5	240' foul lines, grass infield

Softball # 6	200' foul lines, grass infield
Football # 7	No goals, no games permitted if SB #1 is being used
Soccer # 8	Behind center and baseball courts, 260'L x 165'W
Soccer # 9	First field at the corner of Beach Drive and East-West Highway, 280'L x 180'W

---

**Montgomery County Planning Board's Home Page**

Appendix F



**Search Details**

Scroll down to review field summaries, descriptions, and related links. Click 'Back' in your browser to navigate back to Ball Field search results.

**Former Montgomery Hills Junior High School**



**Note:** Aerial photos were taken in March 1998. Changes to school facilities and other features since March 1998 are not represented on the aerial photos.

**Address:** 2010 Linden LN  
**City:** Silver Spring  
**State:** MD  
**Zip Code:** 20910  
**Contact Agency:** CUPF  
**Contact Phone:** 240-777-2706



[Get Directions](#)

**Field(s) Summary**

2 fields suitable for field sports

**Field Descriptions**

Type	Description
Field #1- FS (youth)	Field is on the right when facing from the back of the school; suitable for youth practices or games; permanent soccer goals
Field #2- FS (youth or adults)	Field is on left when facing out from back of school; suitable for youth or adults practices/games; portable soccer goals
Field #3- (UNU)	Do not book this field any more as of 7/99-BW
Fields	2 fields suitable for field sports

**Maps and Directions**

- [Montgomery County RouteMapper](#)
- [Montgomery County Public Schools Locator Map Service](#)



**Ball Fields**

[Home](#)

[Field Search](#)

[Permit Info](#)

**Search Details**

Scroll down to review field summaries, descriptions, and related links. Click 'Back' in your browser to navigate back to Ball Field search results.



**Silver Spring International Middle School**

**Note:** Aerial photos were taken in March 1998. Changes to school facilities and other features since March 1998 are not represented on the aerial photos.

**Address:** 313 Wayne AVE  
**City:** Silver Spring  
**State:** MD  
**Zip Code:** 20910  
**Contact Agency:** M-NCPPC  
**Contact Phone:** 301-495-2525



[Get Directions](#)

**Field(s) Summary**

The stadium field at this complex is maintained and permitted by M-NCPPC

**Field Descriptions**

Type	Description
Fields	The stadium field at this complex is maintained and permitted by M-NCPPC

**Maps and Directions**

[Montgomery County RouteMapper](#)

[Montgomery County Public Schools Locator Map Service](#)

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## ***THE BALLFIELD WORK GROUP***

Bill Kyle, Co-Chairman  
Jim Kilby, Co-Chairman  
Carolyn D. Wainwright, Staff Liaison

### ***New Field Development Sub-Committee***

Tanya Schmieler, DPP  
Mark Wallis, DPP  
Tim Moore, DPP  
Harry Walsh, CUPF  
Brad Roos, MCRD  
Thom Manco, CYO  
Denise Gorham, B-CC Baseball

### ***Adopt-A-Field Program and Field Standards***

Ronnie Gathers, DPP  
Harry Walsh, CUPF

### ***Permits and Fees Sub-Committee***

Denise Gorham, B-CC Baseball  
Peter Hauslohner, Western Area Rec. Advisory Board  
Tony Hose, Germantown Athletic Club  
Thom Manco, CYO  
Denise Reid-Bourne, DPP  
Sharon Gran, CUPF  
Carolyn Wainwright, DPP  
Cindy Roeder, MCRD

***The Ballfield Work Group wishes to acknowledge the participation by several representatives of sports leagues and organizations in developing the policies, procedures and information reflected in this report.***